

Present:

Town Supervisor: Meg Wood

Councilpersons: Richard Gero, Lynn Donaldson, Steve Miller and Leanne Welch

Town Clerk: Erica Hedden

Also Present: Albert May

Supervisor Wood called the presentation to order at 1:00 P.M. with a salute to the Flag.

DISCUSSION: BUDGET WORKSHOP

- Beach
Overall, a successful year at the beach
- Snowmobile Club
Membership is up
Don't forget to do the SNOW DANCE

REQUEST TO APPROVE WINDCHIP CONTRACT FOR OVERHEAD DOOR MAINTENANCE

RESOLUTION #182-2025

INTRODUCED BY: COUNCILPERSON WELCH

WHO MOVED ITS ADOPTION

SECONDED BY: COUNCILPERSON MILLER

WHEREAS, the Town of Schroon seeks to approve a 1 (one) year contract with Winchip Over Head Door Co Inc in the amount of \$1,000.00. Contract dates 9/25/25 to 9/24/26. Contract is a maintenance agreement only; parts will be separate on an as needed basis. Three quotes were received, Overhead Doors, O'Leary's and Winchip. Winchip was the lowest quote.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves a 1 (one) year contract with Winchip Over Head Door Co Inc in the amount of \$1,000.00. Contract dates 9/25/25 to 9/24/26. Contract is a maintenance agreement only; parts will be separate on an as needed basis.

DULY ADOPTED SEPTEMBER 23, 2025 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE MR. DONNELLY WATER TAP AT TM#147.5-1-20.100

RESOLUTION #183-2025

INTRODUCED BY: COUNCILPERSON WELCH

WHO MOVED ITS ADOPTION

SECONDED BY: COUNCILPERSON GERO

WHEREAS, the Town of Schroon seeks to approve a Water Tap Application for Mr. Donnelly at TM# 147.5-1-20.100. Tap Application is for a 6" tap to service 7 single family homes located off of Wolf Den Way.

WHEREAS, Mr. Donnelly has contracted with a private Tap company Wiltcon DBA JT Tapping, and has provided all the necessary insurance and bond paperwork. Mr. Donnelly additionally has provided an approved State Road Driveway Permit. Site plans have also been submitted by Mr. Donnelly regarding the work to be done.

WHEREAS, start date will be determined by the Water Department, all materials will be approved by the water department prior to use, all operations will be done with the water department present, 10' 6" ductile will be used, pressure test of 1.5 pounds must be performed and completed to satisfaction and the water department must approve and sign off of work before any back filling may commence.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves a Water Tap Application for Mr. Donnelly at TM# 147.5-1-20.100. Tap Application is for a 6" tap to service 7 single family homes located off of Wolf Den Way.

DULY ADOPTED SEPTEMBER 23, 2025 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE JESSICA BOTTERBUSCH TO WORK RABIES CLINIC ON 10/14/25

RESOLUTION #184-2025

INTRODUCED BY: COUNCILPERSON GERO

WHO MOVED ITS ADOPTION

SECONDED BY: COUNCILPERSON WELCH

WHEREAS, the Town of Schroon seeks to approve Jessica Botterbusch to work 10/15/25 at the Department of Health Rabies Clinic, for a pay rate of \$17.47/ hour.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves Jessica Botterbusch to work 10/15/25 at the Department of Health Rabies Clinic, for a pay rate of \$17.47/ hour.

DULY ADOPTED SEPTEMBER 23, 2025 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE CONTRACT WITH SEELEY OFFICE SUPPLY FOR A NEW PRINTER

RESOLUTION #185-2025

INTRODUCED BY: COUNCILPERSON WELCH

WHO MOVED ITS ADOPTION

SECONDED BY: COUNCILPERSON DONALDSON

WHEREAS, the Town of Schroon seeks to approve a contract to lease with Seeley Office System for a new Konica Minolta BizHub c450i, with color capabilities and a tri fold finisher. Lease includes all parts, labor, toner, setup, install and delivery. Lease agreement is a monthly payment of \$145.00. To be paid from the Town Hall fund. Agreement offers unlimited color and unlimited monochrome prints. Three quotes were received, Seeley Office Systems, National Business and SymQuest. Seeley Office System was the lowest quote.

ADDITIONALLY, Seeley Office System will supply a maintenance contract for the current printer owned by the Town of Schroon, printer will be moved from the Town Clerks office to the Code Enforcement office and the monthly maintenance contract will be \$35.00/ month to be paid out of the Codes Enforcement Budget. Maintenance agreement includes all parts, labor and toner.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves a Lease agreement with Seeley Office Systems for the lease of a new printer at \$145/ month and an additional maintenance contract of \$35.00/ month for the current printer to be relocated to the Codes Office.

DULY ADOPTED SEPTEMBER 23, 2025 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

ADJOURN MEETING AT 4:44 PM

INTRODUCED BY: COUNCILPERSON WELCH

SECONDED BY: COUNCILPERSON MILLER

With no further business, this meeting was adjourned at 4:44 PM, carried unanimously

Respectfully Submitted by:

Erica Hedden

Town Clerk