

**Present:**

**Town Supervisor:** Meg Wood

**Councilpersons:** Richard Gero, Steve Miller, Lynn Donaldson and Leanne Welch

**Town Clerk:** Erica Hedden

**Building & Grounds:** Ethan Thompson

**Water Dept:** Bill Jenks

**Wastewater:** Brian Ritchings

**Also Present:** William Tribou, Christine Tribou, Joe Steiniger, Fran Mahler, Skip Mahler, Gail Simon-Cass, John Fear, Glen Repko, Scott Ireland, Roger Friedman, Joy Koch, Bob Koch, Sue Palisano, Lynette Colden, Dax Colden, Albert May, Geri Cox

Supervisor Wood called the meeting to order at 6:00 P.M. with a salute to the Flag.

**Public Participation:** Presentation by Kevin Kavanaugh – housing Project Proposal Introduced - CANCELLED

Supervisor Wood stated; I received a phone call this afternoon at 3:15 saying that Kevin Kavanaugh was unable to make it to the meeting.

Bill Tribou stated: we live on Brookfield, I am sorry Mr. Kavanaugh is not here, that's why we are here. We have not received notice regarding this housing project. I hope when he returns there is a little more notice to the public that this is happening. There are a lot of people that want to participate in this.

Supervisor Wood stated; I will clarify that there have not been any meetings or presentations yet. This was supposed to be the beginning of this discussion.

Councilperson Gero stated; there was a ZBA meeting, but that is separate from the Town Board, the Town Board has nothing to do with the ZBA.

Supervisor Wood stated; I did attend a preliminary meeting in Elizabethtown, Mike Brassard the supervisor from the town of Moriah was also there, but it was a very general meeting.

Lynette Colden stated; I have here the official maps and papers regarding the Vivid Life Run. You already have the copy of the DOT slips. I have contacted the Police and the EMS; everyone is prepared and on board. The run is June 14<sup>th</sup>, Father's Day weekend as the focus this year is on Men's Mental health and breaking the stigma against Men's Mental Health.

Joy Koch stated; I sent an email with an updated light bulb presentation, which went up from last fall. I am hoping that we can spend the \$1,249 that is needed to get new light bulbs for the town lighting, the decorative lighting. So, they can be changed from the light blue to the amber at a lower kelvin, which will reduce the light pollution and also save the town money.

**Presentation by Roger Friedman – Schroon Watershed**

Study of the Schroon River from the Horicon Boat Launch to the Starbuckville Dam.

One premise that we will all agree on is that there is no quick fix for having even moderate control over the lake levels of Schroon Lake. In the summer of 2023, we had an unprecedented quantity of rainfall along with fierce intensity rainfall (no matter if it is climate change, El Nino or just an extremely rainy summer in the Schroon Lake Watershed). In 2024 we saw just the opposite - draught!

For those relatively new to the Schroon Lake Watershed, please understand that the Starbuckville Dam when first installed was designed to keep the level of the lake high enough to float logs down to the Hudson River. The Dam has made the level of Schroon Lake several feet higher. As an example, before the dam was built, the beach at Adirondack Lodges on the East Shore was a baseball field.

Schroon Lake, known as a wide spot in Schroon River, has a huge watershed (much larger than most other lakes) and when there is a major "watershed" rain event the result is very high water and flooding. Schroon Lake has multiple tributaries that flow into Schroon Lake and only one outlet!

Several years ago, the Schroon Lake Steering Committee met with a representative from USGS (United States Geological Survey). In this person's opinion based on comparable data, even if the Dam is opened days before a major rain storm, the effect would be minimal due to the huge volume of water entering Schroon Lake.

One of the biggest problems is the Schroon River corridor between the Horicon Boat Launch and the Starbuckville Dam. There are obvious impediments or constriction points in the area from the Horicon boat launch and south to the Dam. One of these is the "relatively" new bridge that was constructed by the Horicon boat launch - it is definitely a choke point for several reasons. Also, at least twice over the past couple of years a beaver dam let loose and dumped tons of material into Trout Brook that made its way to Schroon River south of the boat launch and has also created another choke point. In addition, increased sand and silt have been building up in Schroon Lake and Schroon River corridor. Yes, there are trees down along Schroon River from the Horicon boat launch to the Dam that might also impede water flow.

- 1) The Steering Committee, the Environmental Committee, the SLA and ESSLA support submitting a grant application to study this portion of Schroon River.
- 2) In 2023 CT Male submitted a proposal to the SL Park Commission for the study. The cost is now \$75,000.
- 3) We hope to be working with either Warren County Planning, Warren County Soil & Water and/or the Lake Champlain - Lake George Regional Planning Board for the grant submittal.

We understand that there are other issues at the Dam that must be taken care of, however the residents of Schroon Lake need some answers as to if there are solutions to what has been happening on Schroon Lake and the River. If we receive a grant to study this portion of Schroon River, the East Shore Schroon Lake Association and the Schroon Lake Association will be responsible for the match so no taxpayer dollars will be necessary for this endeavor.

We are asking you by resolution to support a grant application to study this problematic, but critical area.

Sincerely,

Roger Friedman

Schroon Lake Steering Committee Member

VP Schroon Lake Association

**REQUEST TO APPROVE ESSEX COUNTY MENTAL HEALTH COALITION 3<sup>RD</sup> ANNUAL VIVID LIFE RUN**

**RESOLUTION #84-2025**

**INTRODUCED BY: COUNCILPERSON WELCH**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON GERO**

**WHEREAS**, the Town of Schroon seeks to approve the third annual Vivid Life Run on June 14<sup>th</sup>. Hosted by the Essex County Mental Health Coalition. Race includes and 1-mile and 5- mile loop both begin and end at the Town Park.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves third annual Vivid Life Run on June 14<sup>th</sup>. Hosted by the Essex County Mental Health Coalition. Race includes and 1-mile and 5- mile loop both begin and end at the Town Park.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO APPROVE SUPPORT OF GRANT SUBMISSION TO STUDY A PORTION OF THE SCHROON RIVER**

**RESOLUTION #85-2025**

**INTRODUCED BY: COUNCILPERSON GERO**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON WELCH**

**WHEREAS**, the Town of Schroon seeks to approve supporting the submission of a grant application to study the portion of the Schroon River from the Horicon Boat Launch to the Starbuckville Dam.

**WHEREAS**, the reason for the study is to understand what is occurring in this section of Schroon River regarding the rising water levels, flooding, erosion and increased siltation.

**WHEREAS**, the application will be a request for a land survey and engineering services for a Schroon River Bathymetry and River Bend evaluations as proposed by C.T. Male Associates to the Schroon Lake Park Commission at a cost of \$75,000.00.

**WHEREAS**, if the grant is awarded for this study and if there is a demand for matching funds, the Schroon Lake Association and the East Shore Schroon Lake Association will be responsible for covering the match.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves supporting the submission of a grant application to study a portion of the Schroon River.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO ACCEPT MINUTES OF MARCH 19 BID OPENINGS, MARCH 31 BID AWARDS, AND APRIL 14 2025 TOWN BOARD MEETINGS**

**RESOLUTION #86-2025**

**INTRODUCED BY: COUNCILPERSON WELCH**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON MILLER**

**WHEREAS**, the Town of Schroon seeks to accept the Town Clerks minutes of March 19, 31 and April 14, 2025.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby accepts the Town Clerks minutes of March 19, 31 and April 14, 2025.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO APPROVE VOUCHERS**

**RESOLUTION # 87-2025**

**INTRODUCED BY: COUNCILPERSON GERO**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON WELCH**

**WHEREAS**, the Town of Schroon seeks to approve vouchers

**General: \$35,613.50    Sewer: \$9,850.29    Water: \$2,555.13    Highway: \$17,489.32**

**March Post Audits**

**General: \$23,4383.70    Sewer: \$ 11,261.00    Water: \$13,732.41**

**April Post Audits**

**General: \$86,012.50    Sewer: \$3,218.59    Water: \$16,508.65    Highway: \$ 2,788.52**

**Post Audit – 2024**

**Highway: \$3,051.00**

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves the above-mentioned vouchers.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO APPROVE DEPARTMENT REPORTS**

**RESOLUTION # 88-2025**

**INTRODUCED BY: COUNCILPERSON WELCH**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON DONALDSON**

**WHEREAS**, the Town of Schroon seeks to approve the Town Clerks Monthly report.

**WHEREAS**, the Codes Officers Monthly Report for the month of April, 2025 as well as the Codes Officers first quarter report.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves the Town Clerks Monthly report as well as the Codes Officers Monthly Report for the month of April, 2025 and the Codes Officers first quarter report.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO APPROVE RESOLUTION TO ADOPT THE TOWN OF SCHROON COMPREHENSIVE PLAN UPDATE AND ISSUE A NEGATIVE DECLARATION**

**RESOLUTION: #89-2025**

**INTRODUCED BY: COUNCILPERSON WELCH**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON MILLER**

**WHEREAS**, the Town of Schroon Town Board established a Comprehensive Plan Committee to prepare an updated Comprehensive Plan for the Town; and

**WHEREAS**, with much public input and with much time and effort, the Comprehensive Plan Committee prepared a draft Comprehensive Plan Update and held a Comprehensive Plan Committee Public Hearing on the draft plan on January 15, 2025; and

**WHEREAS**, the Comprehensive Plan Committee recommended to the Town of Schroon a Comprehensive Plan Update to replace the current 1977 Comprehensive Plan; and,

**WHEREAS**, said draft Comprehensive Plan Update was made available on the Town's website for examination and review by the public; and

**WHEREAS**, the Town Board provided public notice and held a public hearing on March 13, 2025 and left the hearing open through April 14, 2025 to hear and consider all public comments on a Final Draft Comprehensive Plan; and,

**WHEREAS**, the Comprehensive Plan was referred for comment to the Essex County Planning Board consistent with NYS General Municipal Law 239 and the Essex County Planning Board determined that the plan will not have an adverse effect on County Property; and,

**WHEREAS**, the Town Board has final review and approval authority for adoption of the Comprehensive Plan as per New York State Town Law 272-a; and

**WHEREAS**, on February 13, 2025 the Town Board declared their intent to be SEQRA Lead Agency and circulated a Lead Agency Intent notice to all interested and involved agencies; and,

**WHEREAS**, all interested and involved parties agreed that the Town Board was the appropriate Lead Agency for the Comprehensive Plan Update adoption.

**NOW THEREFORE BE IT RESOLVED**, the Town Board as Lead Agency finds that this proposal is a Type 1 Action under the New York State Environmental Quality Review Act (SEQRA) and makes a negative declaration that the adoption of the Final Comprehensive Plan Update will not have the potential for significant, adverse environmental impact; and,

**BE IT FURTHER RESOLVED**, after full consideration of all public comments received and a review of the record of documents and research for this Action, the Town formally adopts the Final Comprehensive Plan Update, dated May 2025; and,

**BE IT FURTHER RESOLVED**; the Town Board directs the Town Clerk to make the Final Comprehensive Plan Update available online at the Town website as well as available for review at the Town Clerk's office.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

Supervisor Wood stated: I just want to thank everyone who worked on this. The countless hours and discussions. Everyone put in a tremendous amount of effort to help the Town of Schroon create this plan. This is a living breathing document and is not set in stone, it is subject to change and updates from time to time as we meet our goals. This will also be comprehensively reviewed every year at our organizational meeting.

**REQUEST TO APPROVE ETHAN TYRRELL AS SEASONAL EMPLOYEE TO OVERSEE GOLF COURSE**

**CHEMICAL APPLICATION**

**RESOLUTION # 90-2025**

**INTRODUCED BY: COUNCILPERSON WELCH**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON GERO**

**WHEREAS**, the Town of Schroon seeks to approve the hiring of Ethan Tyrrell as seasonal golf course employee to oversee the chemical applications for a salary of \$5,000.00 to start 5/12/2025.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves the hiring of Ethan Tyrrell as seasonal golf course employee to oversee the chemical applications for a salary of \$5,000.00 to start 5/12/2025.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

Supervisor Wood stated; just a little background regarding this resolution. Ethan has a background in turf management specifically for golf courses. For the last two years prior to this year, he did amazing things for us. Because he was on site all the time, he could determine the appropriate time to do certain application of chemicals. We were not in a line of many golf courses to wait our turn for application, weather it was going to rain the next day or not and wash all the chemicals away. Ethan was able to take all that into consideration. Ethan is now working at the Ausable Club, but he has the ability through the DEC to oversee a technician for applying the chemicals. He does not have to be on site but he has to be within a reasonable distance. The Ausable Club according to the DEC is a reasonable distance. We re retaining his license and his knowledge and John Swinton will be the technician.

Councilperson Gero stated; John Swinton will also be taking the application test.

Supervisor Wood stated; yes, he will be taking the DEC testing for that. So that is why we are doing this.

**REQUEST TO APPROVE THE HIRE OF PARADOX LAKE ASSOCIATION LAKE STEWARD**

**RESOLUTION # 91-2025**

**INTRODUCED BY: COUNCILPERSON MILLER**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON WELCH**

**WHEREAS**, the Town of Schroon seeks to approve providing, according to our wage schedule, the payroll services needed by the Paradox Lake Association to cover the wages not paid by AWI.

**WHEREAS**, the Town’s hourly rate including’ fringe’ will be reimbursed by the Paradox Lake Association to the Town at the end of the boating season/mid-October 2025.

**WHEREAS**, the Town of Schroon seeks to approve Town of Schroon employee rate for this position is grade 1, at \$16.11/hour.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves providing, according to our wage schedule at \$16.11/ hour at grade 1, the payroll services needed by the Paradox Lake Association to cover the wages not paid by AWI. Town’s hourly rate including’ fringe’ will be reimbursed by the Paradox Lake Association to the Town at the end of the boating season/mid-October 2025.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

Supervisor Wood stated; historically the Lake Steward has been an employee of the AWI. They did the hiring, management and payroll. AWI this year as cut back their coverage to 5 days a week during the season rather than 7, as well as it ends the end of September rather than the end of the seasons. So, after a couple of discussions with Liz Reid, we agreed that we would handle their payroll like we do for the Schroon Lake Association. We would issue the payroll checks for the two days, if they chose to cover those two days during the season, as well as the end of the season. They would reimburse the Town of Schroon 100% including any fringes involved. The Town would become a “pass through” to save them the trouble of having to set up a payroll system and polices for only a few thousand dollars’ worth of payroll. We have a wage statement here that we worked very hard on back in 2023, and will continue to work on. We will pay this person exactly what we would be paying this person if they were truly an employee of the town. If the Paradox Lake Association wants to augment that on their own, that is fine. Our books will show a pay rate of what it would be if it were an employee. I would like to pass a resolution for this, so if they decide to use this option, we are all set to go. If they decide to go a different route, then that is fine to. This is just to pass a resolution that we will be the ‘pass through’ if they want us to. If they decide do use this option, then we will need another resolution when they pick someone, that will include their name, wage and start date. There will be a follow up resolution per person.

**REQUEST TO APPROVE A WAGE CHANGE FOR JOHN SWINTON**

**RESOLUTION # 92-2025**

**INTRODUCED BY: COUNCILPERSON WELCH**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON GERO**

**WHEREAS**, the Town of Schroon seeks to approve a wage change at the Golf Course for John Swinton from \$22.39/hour to \$23.39/hour, effective 3/28/2025. Rate to increase to \$24.00/hour upon successful completion of his Technician Test.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves a wage change at the Golf Course for John Swinton from \$22.39 to \$23.39, rate to increase to \$24.00/ hour upon successful completion of his technician test.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO APPROVE REVOLVING LOAN FUND COMMITTEE MEMBERS**

**RESOLUTION #93 -2025**

**INTRODUCED BY: COUNCILPERSON GERO**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON WELCH**

**WHEREAS**, the Town of Schroon seeks to approve Cathy Moses Bryerton, Fran Mahler, Sue Palisano, Roger Sachleben as Revolving Loan Fund Committee members and Donna Senneville, Arrow Bank manager as Chairperson.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves Cathy Moses Bryerton, Fran Mahler, Sue Palisano, Roger Sachleben as Revolving Loan Fund Committee members and Donna Senneville, Arrow Bank manager as Chairperson.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO APPROVE JOINTA LIME COMPANY FOR PAVING TOWN ROADS**

**RESOLUTION # 94-2025**

**INTRODUCED BY: COUNCILPERSON DONALDSON**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON WELCH**

**WHEREAS**, the Town of Schroon seeks to approve a contract with Jointa Lime Company to pave Town of Schroon roads for a total of \$67,044.00.

**WHEREAS**, total funds of \$67,044.00 consists of \$8,105.00 as a per day rate of Milling Machine and Skid steer. \$2,000.00 per day rate for pick up sweeper, Paving Services Daily rate of \$9,686.00 and 829 Ton of Type 6 Top HMA for \$47,253.00 Funds will be from CHIPS.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves a contract with Jointa Lime Company to pave Town of Schroon roads for a total of \$67,044.0. Funds will be from CHIPS.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO APPROVE CEMETERY BID**

**RESOLUTION # 95-2025**

**INTRODUCED BY: COUNCILPERSON WELCH WHO**

**MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON DONALDSON**

**WHEREAS**, the Town of Schroon seeks to approve G & C Services bid for cemetery mowing for the following.

Location	Cost Per Visit		
	Spring Cleanup	Single Routine Mowing	Fall Clean up
<b>Severance</b>	\$150.00	\$600.00	\$150.00
<b>Protestant</b>	\$150.00	\$500.00	\$150.000
<b>Baker Street</b>	\$100.00	\$200.00	\$100.00
<b>South Schroon</b>	\$100.00	\$200.00	\$100.00
<b>Total</b>	\$500.00	TBD	\$500.00

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves G&C services cemetery Bid.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO APPROVE ADIRONDACK CRAFTERS SUMMER SCHEDULE FOR SALES IN THE PARK BY VETERAN'S MEMORIAL**

**RESOLUTION # 96-2025**

**INTRODUCED BY: COUNCILPERSON DONALDSON**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON WELCH**

**WHEREAS**, the Town of Schroon seeks to approve Adirondack Crafters summer schedule for sale sin the park by /veteran's memorial park. The dates are 5/24, 7/3, 7/10,7/17, 7/24, 7/31, 8/7, 8/14, 8/21, 8/28, and 8/30.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves Adirondack Crafters summer schedule for sale sin the park by veteran's memorial park. The dates are 5/24, 7/3, 7/10,7/17, 7/24, 7/31, 8/7, 8/14, 8/21, 8/28, and 8/30.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO APPROVE LIBRARY CARNIVAL DAY IN THE PARK ON SATURDAY 8/23/2025**

**RESOLUTION # 97-2025**

**INTRODUCED BY: COUNCILPERSON WELCH**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON DONALDSON**

**WHEREAS**, the Town of Schroon seeks to approve the Library Carnival Day in the park on Saturday 8/23/2025 from 2:00 to 4:00PM. Activities include a bounce house, inflatable obstacle course, and other inflatables. The staff will set up and tare down and all the items that require electricity, will be run off of a generator. Additionally, there will be other carnival type games and crafts for kids and popcorn. Rain date of 8/29/25 at 2PM-4PM.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves the Library Carnival Day in the park on Saturday 8/23/2025 from 2:00 to 4:00PM. Activities include a bounce house, inflatable obstacle course, and other inflatables. The staff will set up and tear down and all the items that require electricity, will be run off of a generator. Additionally, there will be other carnival type games and crafts for kids and popcorn. Rain date of 8/29/25 at 2PM-4PM.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**DISCUSSION: NOTE THAT 4/14/2025 RESOLUTION #73-2025 INCLUDING HOFFMAN IRONWORKS BID OF \$22,500 WAS PRESENTED BY AND AWARDED TO BUSINESS OWNER MICHAEL CAMARANO, FATHER OF TOWN HIGHWAY SUPERINTENDENT JOE FLORES. BID WAS LOWEST WITH ON-SITE CONSTURCTION**

Supervisor Wood stated; we just wanted to be sure to state on the record that Mr. Camarano was the lowest bid for the railing replacement that offered on-site building. We wanted to make note for transparency that Mr. Camarano is the grandfather to our Highway Superintendent. We contacted our town attorney regarding this, and found that this is not a conflict of interest because Mr. Camarano owns the business.

**DISCUSSION: TOWN HALL PHONE SYSTEM**

Supervisor Wood stated: I just wanted to bring this up. The phones at the town hall have been abysmal for quite a while. We are shopping around looking for a new phone system for the town. Apparently, the issue is the hard wire lines in the building. They are fourty-something years old and there are not many companies that will want to rerun the old lines. A lot of the new systems are internet based. The draw back with that is if we lose power and internet, then the town hall would be without phones until the internet is restored.

**DISCUSSION: REVOLVING LOAN FUND POLICIES AND PROCEDURES UPDATE FORWARDED TO ATTORNEY FOR COMMENTS.**

Supervisor Wood stated; we will be looking into our RLF Policies and Procedures and forwarding them onto the town attorney for review

**DISCUSSION: UPDATE PENALTIES FOR TOWN CODE VIOLATIONS EFFECTIVE 1/1/26**

Supervisor Wood stated: we will be talking eventually about updating our town code violation penalties, we are looking to get those updated for and implemented by the January Organizational Meeting in 2026. We recently address the fee schedule for the permits but this is for the fines for people who start building without a permit.

**DISCUSSION: JULY 4<sup>TH</sup> SAFETY MEETING ON MAY 21 3:30**

Supervisor Wood stated; this meeting will be at the Fire Department; we are all set with the troopers and the sheriff department.

**DISCUSSION: STR WORKSHOP MEETING TUESDAY, MAY 13 2025 AT 2:30PM**

Supervisor Wood stated; we are also having a workshop tomorrow to start the discussion on Short Term Rentals. This is the start of many conversations. We are looking into starting a moratorium, to stop the issuance of permits while we work on the law and update it. Everything will be reviewed by our attorney. Tomorrow's meeting is just discussion. We want to get the public's opinions and thoughts on this.

**DISCUSSION: BEACH PROGRAMS FOR 2025**

Supervisor Wood stated; Jeanine Melville is running our beach program again this year, Thank you. We have a list of the life guards that will be working. We will also be doing swim lessons again this year. Once that is finalized, we will get that information out on the website and Facebook page. We are hoping to open up the weekend before the fourth of July. We will keep you posted.

**DISCUSSION: GOLF COURSE CLUBHOUSE POLICIES AND PROCEDURES**

Supervisor Wood stated; we have a golf course meeting with the staff recently. A Kick-off meeting. Rates will not be going up.

**DISCUSSION: PARK AND TENNIS & PICKLEBALL COURTS**

Supervisor Wood stated; I had a gentleman stop a couple of weeks ago and asked if he could paint the pickle ball lines. Unfortunately, you can't just paint a different color of the lines. You have to bring the surface down without hurting the other surfaces before repainting. We did also get an email regarding a box where people can put their paddles as they move along. We looked into it, it's not that expensive but apparently Kathy Riggins made something last year, and it's working out well. Also, the two gates that go onto Fairfield Ave are dangerous. What we are going to do for a short-term fix because Fairfield has so many problems been, clear away the stone on the westerns side and pave that for nw. we have had storm water issues on that road, parking issues and sidewalk issues as well. What we want to do is get everything fixed at one time, so we are not damaging past repairs, we want to do it all at once. So, we are going to start working on coming up with a comprehensive plan to address as many problems that we have on Fairfield Ave, at one time.

**DISCUSSION: BOAT LAUNCH AND DOCKS**

Supervisor Wood stated; I think the launch dock is going in fairly soon, Thursday depending on weather. Did we get the bumpers for the boat docks Ethan?

Buildings & Grounds Ethan Thompson stated; yes, we did. We moved some docks today so that we can start working on them, so in a day or two those will be ready.

**DISCUSSION: B&G STATUS OF SUMMER**

Supervisor Wood stated; Ethan Thompson, our Building and Grounds, has a whole lot of projects going. I think his list is about 5 miles long. One of the things he is working on right now is to improve the storage area under the HHHN so that we have the proper locked storage area for records.

Buildings & Grounds Ethan Thompson stated; we are going to be starting the side walks soon. We will be doing almost 300 feet on Fairfield, from Windsor west. A section in front of the old Purple Raven and a section in front of Elm tree, also a section at Skylark. We are looking to start our work taking out the sidewalks around Memorial Day and then the pouring of concrete will hopefully follow shortly after that, we are penciled in for June 9<sup>th</sup>.

**DISCUSSION: POLICY & PROCEDURES DEVELOPMENT**

**PUBLIC-MEETING AGENDA – items to be considered at regular monthly public meetings will be “closed” the Wednesday, or 5 days, prior to the scheduled meeting. Additional items will be introduced for the following monthly consideration OR addressed only if timing is imperative**

Supervisor Wood stated; we are going to try to be more consistent with our agendas, getting them out to the public sooner. I will need to have all agenda items by Wednesday before the meeting to be able to get everything on the agenda. If something comes after that, it will have to wait until the next meeting unless it is an urgent matter. It will also be noted that it came in after the fact.

**VOUCHERS/CLAIMS APPROVALS – to be approved at the regular public board meeting will be ready for inspection the Wednesday, or 5 days, prior to the scheduled meeting. Additional items will be considered only if timing is imperative.**

**TOWN CLERK BOARD MEETING MINUTES-will be posted within 2 weeks of each meeting barring unforeseen circumstances**

Supervisor Wood stated; Same as the agenda, the meeting minutes will be made available sooner. One thing the auditors are concerned about is consistency. Historically we do not post minutes until they have been approved at the next months meeting. How ever if we can get ourselves organized, we will be putting the draft minutes up within two weeks of the meeting. Again, those will be in draft form. I am going to stress that it's the consistency that the comptroller's office cares about more than the date. We will try doing this, consistently moving forward.

**DOG LAW UPDATES**

Supervisor Wood stated; I don't know how many of you know but the department of Agriculture and Markets controls the Dog Laws. They are making some big changes. The county is working on a county wide program for dealing with strays and dangerous dogs. Rules are changing for towns, the area that houses the dogs has to now have Air Conditioning and Heating, as well as access to potable water. The county/towns are considering having regional officers. For example, maybe three towns would share one person and one facility, and all three towns would contribute to the cost. I have spoken to Chris Clark, about this, the supervisor in North Hudson.

**REQUEST TO APPROVE TURF MANAGEMENT COMPANY CONTRACT FOR FERTILIZER FOR THE TOWN PARK**

**RESOLUTION # 98-2025**

**INTRODUCED BY: COUNCILPERSON DONALDSON**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON WELCH**

**WHEREAS**, the Town of Schroon seeks to approve a contract with Turf Management Company INC. for fertilizer and application. Application #1, June 1<sup>st</sup>- June 20<sup>th</sup>, Promate 19-0-2 w.20% Merit and application for \$1,228.39.  
Application #2, August 15<sup>th</sup>- August 30<sup>th</sup>, MG 24-0-10 50% SCU 4% Fe and application for \$865.00  
Application # 3, September 15<sup>th</sup> to September 30<sup>th</sup>, MG 24-0-10 50% SCU 4% Fe and application for \$865.00  
Application # 4, September 15<sup>th</sup> – September 30<sup>th</sup>, Battleship III Broadleaf Week Killer and application for \$ 645.44 –  
Application #4 will be applied only if necessary.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves a contract with Turf Management Company INC. for fertilizer and application. Application #1, June 1<sup>st</sup>- June 20<sup>th</sup>, Promate 19-0-2 w.20% Merit and application for \$1,228.39.  
Application #2, August 15<sup>th</sup>- August 30<sup>th</sup>, MG 24-0-10 50% SCU 4% Fe and application for \$865.00  
Application # 3, September 15<sup>th</sup> to September 30<sup>th</sup>, MG 24-0-10 50% SCU 4% Fe and application for \$865.00  
Application # 4, September 15<sup>th</sup> – September 30<sup>th</sup>, Battleship III Broadleaf Week Killer and application for \$ 645.44 –  
Application #4 will be applied only if necessary.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO CONTRACT WITH LCLCRPB TO OVERSEE THE REVOLVING LOAN FUND**

**RESOLUTION # 99-2025**

**INTRODUCED BY: COUNCILPERSON GERO**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON MILLER**

**WHEREAS**, the Town of Schroon seeks to approve a one-year contract with the Lake Champlain-Lake George Regional Planning Board (LCLGRPB) to oversee the Revolving Loan Fund Committee for the term of July 1, 2025 to June 30, 2026.

**WHEREAS**, the LCLGRPB will agree to perform the following POST LOAN APPROVAL services for the Town of Schroon Revolving Loan Fund Committee.

- A. File maintenance on each loan serviced by LCLGRPB
- B. On going review and management of Arrow Bank's (Glens Falls National Bank) pass through controls account statements by LCLGRPB
- C. Quarterly posting of cash receipts by LCLGRPB
- D. On going maintenance of loan journal books
- E. Quarterly preparation of financial statements
- F. General follow upon loan delinquencies/defaults as directed by TSRLFC
- G. Annual preparation of federal/state tax reports, if required
- H. Annual audit of Schroon RLF Program, if required

The annual fee for services provided by the LCLGRPB will be 1.35% of the TSRLF outstanding principal balance billed to the TSRLF in quarterly installments as follows, .3375% March 31<sup>st</sup>, .3375% June 30<sup>th</sup>, .3375% September 30<sup>th</sup>, .3375% December 31<sup>st</sup>. Fees for those services provided by firms other than LCLGRPB with the exception of routine services provided by LCLGRPB will be billed to the TSRLF on an at cost basis.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approves a one-year contract with LCLGRPB for the term of July 1, 2025 to June 30, 2025 for financial overseeing of the Town of Schroon Revolving Loan Fund Committee.

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**REQUEST TO APPROVE BID AWARD FOR WATER TRUCK**

**RESOLUTION # 100-2025**

**INTRODUCED BY: COUNCILPERSON DONALDSON**

**WHO MOVED ITS ADOPTION**

**SECONDED BY: COUNCILPERSON WELCH**

**WHEREAS**, the Town of Schroon seeks to award bid to Neilsen Ford in New Jersey for \$59,576.00 for a 2025 Ford F250, price includes a Back Rack (\$645.00), Lightbar (\$2,075.00), Plow (\$9,950.00), Tool Boxes (\$1,050.00)

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby awards bid Neilsen Ford in New Jersey for \$59,576.00 for a 2025 Ford F250, price includes a Back Rack (\$645.00), Lightbar (\$2,075.00), Plow (\$9,950.00), Tool Boxes (\$1,050.00)

**DULY ADOPTED MAY 12, 2025 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**DISCUSSION: DAVID BIGGS CONSULTANT OF THE BANDSTAND**

Supervisor Wood stated; David Biggs of Biggs Consulting and engineers has been working with Ethan Thompson to do an assessment of the Bank Stand. The Band Stand is in a very bad way. As far as grants go, I think we are going to try for that before we do anything else, other than sewer and water. Mr. Biggs has quite a resume with structural problems all the way around the world. He happens to have a second home here. He had recommended that not only do we not allow anybody immediately near the band stand but that we fence it off with a very good sturdy fence. We are looking into that. We will get a couple more engineers over here to see if they all concur with that. It is in very poor condition.

Ethan Thompson stated; I just wanted to thank Roger and Joel for giving us his name. Mr. Biggs, you couldn't ask for better in my opinion. I looked him up before we called him, he is extremely well accomplished. Great guy too, humble and down to earth.

Supervisor Wood stated; He worked on Notre Dame after the fire.

Ethan Thompson stated; he also worked on the World Trade Center.

Supervisor Wood stated; last week I had a conversation with Mr. Johnston, he helped us a lot with some projects we had in the 80's and 90's, and when I mentioned Mr. Biggs he said that we could not get anyone better. We have a recommendation in writing that we fence it off so we need to figure that out. We need to get a fence started, something that hopefully isn't too much of an eye sore, and we need to get the word out to all those beautiful brides that come here that they cannot get their photo taken with our iconic band stand.

Sue Palisano stated; that is the least of our problems, we have 14 concerts scheduled and all of our power comes from the band stand. We have also done all of our outbound marketing with the band stand on it. We are going to have to very quickly figure out how we are going to do the 14 concerts. The folk festival, I think is ok.

**MEMORIAL DAY OBSERVANCE 10:00AM AT TOWN PARK MONDAY MAY 26, 2025**

**DISCUSSION: VEHICLE REPLACEMENT PROGRAM FOR HIGHWAY DEPARTMENT**

Supervisor Wood stated;

Highway Superintendent Joe Flores stated: this is a list of the bigger equipment and their ages. The two items that are asterixis, I want to replace with CHIPS funds. CHIPS funds remaining are approximately \$116,000.

Councilperson Donaldson stated; do you think those skid steer prices are still good.

Highway Superintendent Joe Flores stated; yes.

Supervisor Wood stated; so are you looking for approval to buy these two things.

Highway Superintendent Joe Flores stated; yes, at least the skid steer.

Councilperson Gero stated; you don't think a trailer would be priority too? If we had an emergency situation and North Hudson is using it, then we are out of options. This is what I am saying, the CHIP money is in excess of what you would normally budget. I would almost think you would want to keep your pick up on schedule and coming out of your annual

equipment budget and then something that you might really need, could use the CHIPS. Have you gotten any prices on skid steers? Did you do trailers too?

Highway Superintendent Joe Flores stated; skid steer pricing yes, trailer pricing, no.

Councilperson Donaldson stated; what comes with the skid steer?

Highway Superintendent Joe Flores stated; the bucket, we have forks on the old bob cat and they are the same plate style.

Councilperson Donaldson stated; and the old skid steer what would be the plan for that?

Highway Superintendent Joe Flores stated; I talked to Pat and he said he could use it, the trade in value won't be much, its 25 years old. It does run it will make someone a good machine. Just we would get a lot more use out of a newer machine. We can also put it out to auction.

Councilperson Gero stated; How many skid steers do we need? We already have two, its another machine to maintain and its already 25 years old. Off the top of your head do you remember what the price of the machines are?

Highway Superintendent Joe Flores stated; no, but I have copies back at my office.

Supervisor Wood stated; ok tomorrow at 2:30 we have a meeting, we can bring this up at that meeting for approval, give the info to the Town Clerk and we can get it to the meeting.

Councilperson Donaldson stated; can you also get quotes for trailers?

Highway Superintendent Joe Flores stated; I can try.

**ADJOURN MEETING AT 7:36 PM**

**INTRODUCED BY: COUNCILPERSON WELCH**

**SECONDED BY: COUNCILPERSON DONALDSON**

With no further business, this meeting was adjourned at 7:36PM, carried unanimously

**Erica Hedden**

**Town Clerk**