

Present:

Town Supervisor: Meg Wood

Councilpersons: Leanna Welch, Steve Miller, Richard Gero, and Lynn Donaldson

Town Clerk: Erica Hedden

Highway Superintendent Joe Flores

Also Present: Joy Koch, Bob Koch, Albert May, Ronan Deloria

Supervisor Wood called the meeting to order at 6:00 P.M. with a salute to the Flag.

Public Participation:

Joy Koch stated; I know there are people who want to donate memorials to the town in the form of benches. I suggest that we put a plaque up near the playground and let people donate money to the playground, and they can get their name on the plaque. I have another idea for the playground as well, we could sell bricks, to make a walk way. People could donate to get their name on a brick and that money could go towards the playground.

Supervisor Wood stated; Ronan do you want to introduced yourself?

Ronan Deloria stated; Hello everyone my name is Ronan Deloria, I am a senior at SLCS and I am here for my government class.

REQUEST TO APPROVE VOUCHERS

RESOLUTION # 248-2024

INTRODUCED BY: Councilperson Gero

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Miller

WHEREAS, the Town of Schroon seeks to approve vouchers of

General: \$17,005.55 Highway: \$9,360.67 Sewer: \$10,028.50 Water: \$9,637.51

APRA: \$14,951.27

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves vouchers

General: \$17,005.55 Highway: \$9,360.67 Sewer: \$10,028.50 Water: \$9,637.51

APRA: \$14,951.27

DULY ADOPTED December 30, 2024, 2024 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE WASTEWATER BOILER 2024 BID AWARD

RESOLUTION # 249 -2024

INTRODUCED BY: Councilperson Donaldson

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Welch

WHEREAS, the Town of Schroon seeks to approve awarding the BID for Wastewater Boiler 2024 to Mountain Valley Mechanical in the amount of \$27,300.00 per submitted bid documents

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves awarding the BID for Wastewater Boiler 2024 to Mountain Valley Mechanical in the amount of \$27,300.00 per submitted bid documents.

DULY ADOPTED DECEMBER 30, 2024 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE RETIREMENT OF DENNIS CHRISTIAN

RESOLUTION # 250-2024

INTRODUCED BY: Councilperson Donaldson

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Gero

WHEREAS, the Town of Schroon seeks to approve the Retirement of Dennis Christian effective 2/02/2025, with many thanks for all he has done for the Town of Schroon. Enjoy your retirement Dennis, thank you for your 6 years of dedicated service.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the Retirement of Dennis Christian effective 2/02/2025, with many thanks for all he has done for the Town of Schroon. Enjoy your retirement Dennis, thank you for your 6 years of dedicated service.

DULY ADOPTED DECEMBER 30, 2024 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE JOB DESCRIPTION FOR TOWN MECHANIC- TABLED

REQUEST TO APPROVE ADVERTISEMENT FOR TOWN OF SCHROON MECHANIC – TABLED

REQUEST TO APPROVE BUILDING AND GROUNDS MAINTENANCE JOB DESCRIPTION – TABLED

REQUEST TO APPROVE BUDGET AMENDMENTS-FEMA

RESOLUTION # 251 -2024

INTRODUCED BY: Supervisor Wood

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Welch

WHEREAS, the Town of Schroon seeks to approve the following budget amendments. Budget amendment is needed to increase appropriations DA0-960 and to increase estimated revenues DA0-510 to account for additional money received from FEMA.

ESTIMATED REVENUES	DA0-510	\$201,250.00
APPROPRIATIONS	DA0-960	\$210,250.00

TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL MONEY RECEIVED FROM FEMA

DA0-4960	FED.AID EMERGENCY ASSISST.
DA0-04-5120-400	BRIDGES (EMERSON ROAD)

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the following budget amendments. Budget amendment is needed to increase appropriations DA0-960 and to increase estimated revenues DA0-510 to account for additional money received from FEMA.

ESTIMATED REVENUES	DA0-510	\$201,250.00
APPROPRIATIONS	DA0-960	\$210,250.00

TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL MONEY RECEIVED FROM FEMA

DA0-4960	FED.AID EMERGENCY ASSISST.
DA0-04-5120-400	BRIDGES (EMERSON ROAD)

DULY ADOPTED DECEMBER 30, 2024 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE BUDGET AMENDMENTS- EMERSON RD

RESOLUTION # 252 -2024

INTRODUCED BY: Supervisor Wood

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Welch

WHEREAS, the Town of Schroon seeks to approve the following budget amendments. Budget amendment is needed to increase appropriations DA0-960 from appropriated fund balance DA0-599 to account for additional expenses for the Emerson Rd project.

APPROPRIATED FUND BALANCE	DA0-599	\$41,000.00
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APPROPRIATIONS DA0-960 \$41,000.00
TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL EXPENSES FOR THE
EMERSON ROAD PROJECT
DA0-04-5120-400 BRIDGES (EMERSON ROAD)

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the following budget amendments. Budget amendment is needed to increase appropriations DA0-960 from appropriated fund balance DA0-599 to account for additional expenses for the Emerson Rd project.

APPROPRIATED FUND BALANCE DA0-599 \$41,000.00
APPROPRIATIONS DA0-960 \$41,000.00
TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL EXPENSES FOR THE
EMERSON ROAD PROJECT
DA0-04-5120-400 BRIDGES (EMERSON ROAD)

DULY ADOPTED DECEMBER 30, 2024 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE BUDGET AMENDMENTS- PARK PERSONEL

RESOLUTION # 253 -2024

INTRODUCED BY: Supervisor Wood

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Welch

WHEREAS, the Town of Schroon seeks to approve the following budget amendments. Budget amendment is needed to increase appropriations A00-960 from appropriated fund balance A00-599 to account for the addition of two new employees in Parks Department

APPROPRIATED FUND BALANCE A00-599 \$44,000.00
APPROPRIATIONS A00-960 \$44,000.00
TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL EXPENSES FOR THE parks
department

A00-06-7110-100 PERSONNEL (KEVIN BRYERTON, THOMAS MOMRTON)

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the following budget amendments. Budget amendment is needed to increase appropriations A00-960 from appropriated fund balance A00-599 to account for the addition of two new employees in Parks Department

APPROPRIATED FUND BALANCE A00-599 \$44,000.00
APPROPRIATIONS A00-960 \$44,000.00

TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL EXPENSES FOR THE parks department

A00-06-7110-100 PERSONNEL (KEVIN BRYERTON, THOMAS MOMRTON)

DULY ADOPTED DECEMBER 30, 2024 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE BUDGET AMENDMENTS-PARKS CONTRACTUAL

RESOLUTION # 254 -2024

INTRODUCED BY: Supervisor Wood

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Welch

WHEREAS, the Town of Schroon seeks to approve the following budget amendments. Budget amendment is needed to increase appropriations A00-960 from appropriated fund balance A00-599 to account for the additional expenses Parks Contractual

APPROPRIATED FUND BALANCE	A00-599	\$10,000.00
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APPROPRIATIONS	A00-960	\$10,000.00
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TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL EXPENSES PARKS
A00-06-7110-400 CONTRACTUAL

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the following budget amendments. Budget amendment is needed to increase appropriations A00-960 from appropriated fund balance A00-599 to account for the additional expenses Parks Contractual

APPROPRIATED FUND BALANCE	A00-599	\$10,000.00
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APPROPRIATIONS	A00-960	\$10,000.00
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TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL EXPENSES PARKS
A00-06-7110-400 CONTRACTUAL

DULY ADOPTED DECEMBER 30, 2024 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE BUDGET AMENDMENTS-TENNIS COURT

RESOLUTION # 255 -2024

INTRODUCED BY: Supervisor Wood

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Welch

WHEREAS, the Town of Schroon seeks to approve the following budget amendments. Budget amendment is needed to increase appropriations A00-960 from appropriated fund balance A00-599 to account for the additional expenses for the Tennis Courts.

APPROPRIATED FUND BALANCE	A00-599	\$23,208.00
APPROPRIATIONS	A00-960	\$23,208.00

TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL EXPENSES FOR TENNIS COURT

A00-06-7110-400 CONTRACTUAL (TENNIS COURT)

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the following budget amendments. Budget amendment is needed to increase appropriations A00-960 from appropriated fund balance A00-599 to account for the additional expenses for the Tennis Courts.

APPROPRIATED FUND BALANCE	A00-599	\$23,208.00
APPROPRIATIONS	A00-960	\$23,208.00

TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL EXPENSES FOR TENNIS COURT

A00-06-7110-400 CONTRACTUAL (TENNIS COURT)

DULY ADOPTED DECEMBER 30, 2024 BY THE FOLLOWING VOTES:

AYES: 5 **NAYS:** 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE BUDGET AMENDMENTS- GOLF COURSE

RESOLUTION # 256 -2024

INTRODUCED BY: Supervisor Wood

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Welch

WHEREAS, the Town of Schroon seeks to approve the following budget amendments. Budget amendment is needed to increase appropriations A00-960 from appropriated fund balance A00-599 to account for the additional expenses for the Golf Course.

APPROPRIATED FUND BALANCE	A00-599	\$13,000.00
APPROPRIATIONS	A00-960	\$13,000.00

TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL EXPENSES FOR GOLF COURSE

A00-06-7110-400 CONTRACTUAL

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the following budget amendments. Budget amendment is needed to increase appropriations A00-960 from appropriated fund balance A00-599 to account for the additional expenses for the Golf Course.

APPROPRIATED FUND BALANCE A00-599 \$13,000.00

APPROPRIATIONS A00-960 \$13,000.00

TO AMEND BUDGET PER BOARD APPROVAL TO ACCOUNT FOR ADDITIONAL EXPENSES FOR GOLF COURSE

A00-06-7110-400 CONTRACTUAL

DULY ADOPTED DECEMBER 30, 2024 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE RETURNED CHECK FEES

RESOLUTION # 257 -2024

INTRODUCED BY: Councilperson Welch

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Donaldson

WHEREAS, the Town of Schroon seeks to approve the maximum allowable returned check fee in New York State of \$20.00 in accordance with New York General Obligations Law § 5-328;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the maximum allowable returned check fee in New York State of \$20.00 in accordance with New York General Obligations Law § 5-328;

FURTHER RESOLVED, that this resolution continue in effect until amended or revoked by some future Town Board.

DULY ADOPTED DECEMBER 30, 2024 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

REQUEST TO APPROVE PURCHASE OF GROUND WATER PUMPS

RESOLUTION # 258 -2024

INTRODUCED BY: Councilperson Donaldson

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Miller

WHEREAS, the Town of Schroon seeks to approve the purchase of up to \$12,000.00 for a Gorman Rupp model s 361 230 Volt, one face pump with 50-foot cable, to remediate the ground water issues located at Hillside Ave, Cross St, and Olden Dr.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the purchase of up to \$12,000.00 for a Gorman Rupp model s 361 230 Volt, one face pump (s) with 50-foot cable, to remediate the ground water issues located at Hillside Ave, Cross St, and Olden Dr.

DULY ADOPTED DECEMBER 30, 2024 BY THE FOLLOWING VOTES:

AYES: 5 NAYS: 0

AYES: Councilpersons Donaldson, Gero, Miller, Welch, Supervisor Wood

DISCUSSION: HIGHWAY DEPARTMENT

Councilperson Gero stated; I think for the Mechanic position and really for all the positions, we need to look into training. Not just mechanical training, but welding, tree cutting, small repairs, and any other skill that we think could benefit our guys. With the amount of money, we spent to outsource things like that, I think it would be a good idea to invest in our own people.

Supervisor Wood stated; agreed. I think we have a lot to go over when it comes to the mechanic position. We know we need a tool allowance but if this position is going to be a TOWN mechanic, then the Highway Department should not have to shoulder the full brunt of the cost of tools and all the costs associated with getting this position settled.

Highway Superintendent Flores stated; the biggest expense is going to be the diagnostic equipment.

Councilperson Donaldson stated; how much welding do they need to know? Do they need to know how to do both types?

Highway Superintendent stated; for the most part, everyone is capable of welding, the basics.

Councilperson Gero stated; there is a lot of places we can get training, there are some really great classes out there, several of them I can attest to, as I have taken them. We can reach out to Jim Dougan at the county to see what classes they attend as well. I think who ever takes the position should also be in charge of the ordering for everything that this position needs, oil, tools, fixtures and anything else that they would need on a regular basis. Joe will have to work out the specifics with this person because they still need to be available to plow snow and do other tasks as well.

Councilperson Gero; What is the update of McCann's truck?

Highway Superintendent Flores stated; We are waiting on Trevor Sweet to come out and to take a look at it. The truck is 13 years old with about 180,000 miles on it. The body and the frame are in good shape, it's a good truck. I am estimating that it needs about \$35,000 in repairs, for a remanufactured engine. We certainly have trucks that are in worse shape. First and foremost, we need to have someone come look at it, to give us a definitive answer, as to what it needs. Is it just the engine, is it anything else? That's step one.

Councilperson Gero stated; what about Charlie's Boys? Do you think they would send a tech down here to look at it? It would probably be more expensive.

Councilperson Donaldson stated; Does Trevor have diagnostics for big trucks?

Highway Superintendent Flores stated; yea

Supervisor Wood stated; Ok so is that the next step? We have to have this diagnostic work done so we can learn exactly what our next step will be. After that do we put it out to bid, do we consider replacing the truck?

Councilperson Gero stated; I would stress to Trevor that this is an essential piece of equipment, its snow and ice season, we need all our trucks up in running. Not just to Trevor but to whom ever we get to look at it. I understand you have enough trucks for all the drivers because we are a person short, so its not an emergency. Although it is something we should get fixed as quickly as

possible. This is something we can talk to Jim Dougan about tomorrow when he comes down. Ask his opinion, see what he thinks. He will be here to help us look at the drainage issue on Hillside Ave.

Councilperson Donaldson stated; can you give us a quick email after you meet with Jim, keep us in the loop?

Supervisor Wood stated; yes, absolutely. Another thing I want to talk about is a salt shed. Do we have any problems with using the States salt shed?

Highway Superintendent Flores stated; not usually, there have been a few instances when the State was done plowing before we were and they closed their facility, we couldn't get in to get salt. That has only happened a few times.

Supervisor Wood stated; it has been recommended to us that we start looking into getting our own salt shed. That there may be something coming down the Pike, I do not know what that might be, if it's a law, or some sort of rule change. It was advised that we start thinking about getting that project going because SOMETHING may be changing in the future, and if we don't have a plan in place, it might put us in a pickle.

Councilperson Gero stated; Not many highway departments get their salt from the State, this is a unique situation. Most highway departments have their own salt shed.

Councilperson Donaldson stated; where would we put it

Councilperson Gero stated; I think we have room for it. Joe doesn't need the capacity that the State has. It doesn't have to be that big. Another thing is that the State only deals with the pre-treated salt, if we had our own salt shed, we would not have to abide by what the State uses. Joe orders his own salt but it has to be the same salt that the State orders because its all in the same facility.

DISCUSSION: MONTHLY MEETINGS/WORKSHOP MEETINGS

Supervisor Wood stated; we have tried for a few years to have second meeting of the month to have workshop meetings with departments. It hasn't really worked out because it always seems like something came up on the day of the meeting and it had to be cancelled or post postponed. We can get monthly up to date monthly expense reports for the departments, that includes all the payroll and fringe and everything all one report. What about we just have the committees meet with the department heads? Two board members can meet, the two that are on the committee for that department and the department head. They can meet and that is not considered a public meeting, that way it can be scheduled between three people rather than 7 people. If we just have the committees meet with the department heads it will allow a lot more flexibility, and then the committee members can write up a synopsis of their meeting for the rest of the board so we can all be on the same page. The committee can also give us an update at the next board meeting. We can try it, if it doesn't seem to work out, then we can always try something else. We can easily go back to a Public Workshop Meeting. A year ago, when we tried to do the regularly scheduled second meeting, we only had one board member who was working a separate job, now we have three board members who are working. Do we want to give this a try and see if we can make it work?

Councilperson Donaldson stated; well, I still think whatever we decide it does need to be during the day, so the department heads can come on work time, not on their personal time, or have to pay overtime for them to come. Let's keep the during the day.

Supervisor Wood stated; yes, exactly.

Councilperson Welch stated; I am flexible, my work understands that Town business can vary and they work with me.

Councilperson Gero stated; the main department that we have trouble scheduling is Highway. You never know when the storms are going to hit or when there's going to be a major storm. So, I think this would really help out with Highway, being about to work around Joe's schedule.

Supervisor Wood stated; well last year for the most part it was the Board that had to keep cancelling or postponing. Something always came up that we couldn't get a quorum together, for various reasons. So, it was mostly OUR scheduling issues, but yes. Do you want to try this?

Councilperson all agreed.

DISCUSSION: BOARD MEMBER MEETING CONFLICT

Supervisor Wood stated; our esteemed colleague is taking an advance medical course for the next several months. Some of his class days will be on the Regular Monthly meetings. This conflict will last for three months, I would like us to change the dates of the regularly scheduled meetings, so we can accommodate his schedule. We would just have to list them at the Organizational Meeting and make sure that those dates were advertised.

DISCUSSION: STEEL TOE SHOE POLICY

Councilperson Donladson stated; where are we with the steel toe shoe policy?

Supervisor Wood stated; Susan will be calling down to the two stores down in Lake Goerge, and we are going to set up an account with them. Once we get things set up and in place, the employees will be able to go to either location and select an approved safety shoe that is under the monetary limit the board sets.

ADOURN MEETING AT 7:10 PM

INTRODUCED BY: Councilperson Gero

SECONDED BY: Councilperson Miller

With no further business, this meeting was adjourned at 7:10PM, carried unanimously

Respectfully Submitted by

Erica Hedden

Town Clerk