
TOWN OF SCHROON COMPREHENSIVE PLAN UPDATE

MEETING #8 SUMMARY NOTES

Location: Schroon Lake Public Library
Date: July 17, 2024
Time: 11:00 am - 12:30 pm

MEETING ATTENDANCE

Committee Members

Roger Friedman, Committee Chair
Jessica Deslauriers
Lynn Donaldson
Rick Gero
Steve Miller
Bruce Murdock
Sue Palisano

Larry Reid
David Williams
Meg Wood, Town Supervisor
Darren Woods

Consulting Team

Tracey Clothier, Clothier Planning & Consulting
Jamie Konkoski, LaBella Associates

SUMMARY NOTES

1. Review Draft Plan
 - The Consulting Team presented an overview of the Draft Plan.
 - Committee members identified a few edits.
 - Committee will review and provide edits by July 31.
2. Review Implementation Matrix
 - A copy of the Implementation Matrix was provided to everyone to review.
 - Priority recommendations are identified in bold at the top of each section. Priorities are based on feedback from Public Workshop #2 where attendees were asked to identify the top priority for each topic area.
 - Subcommittees will meet in person or work on the document in google with the purpose of identifying additional partners and resources. Feedback should be sent to Jamie by July 31.

- Once finalized the Matrix will be added to the Plan, not the appendix.
3. Call for Public Hearing – The Committee set August 7th as the deadline for posting the final draft on the project website and called for Public Hearing to be held on August 21st at 5pm in the Schroon Lake Central School Auditorium. The hearing will start with a presentation of the plan followed by a public comment period.
 - The Town will need to find a volunteer to run AV equipment or provide compensation for a school employee.
 - The Town will post a public notice for the hearing at least 2 weeks before the event.
 - Roger will draft a Press Release.
 4. Accomplishments Brainstorm
 - During Public Workshop #2, it was suggested that a summary of past accomplishments be added to the Introduction section to acknowledge the progress and projects that have been completed in past years. It was suggested that this could include a short paragraph and a list of 10-15 accomplishments.
 - Roger has a list he drafted, and the Townwide Revitalization Plan also includes a list. Consulting Team will use those items to draft a summary. Roger drafted a summary of Schroon's Smart Growth approach to planning which will also be incorporated.

5. Next Steps/Plan for Adoption

Task	Date
Committee Public Hearing	August 21 st at 5pm
Committee refer the Draft Plan to the Town Board	September (via email)
Town Board - call for Public Hearing (Nov 13 th), refer Plan to APA and County (LaBella to prepare resolution), declare lead agency for SEQR	October 17 th
LaBella submit plan to APA and Essex County	October
Present the Final Draft Plan to the Town Board and hold Town Board public hearing	November 13 th at 6pm
Town Board close public hearing	January Board Meeting
LaBella incorporate any feedback/edits into Final Plan	January
SEQR (to be completed by LaBella)	Dec-Jan
Town Board completes SEQR and adopts Final Plan	February Board Meeting

ITEM	ACTION ITEM	OWNER
1	Find someone to provide tech support for public hearing	Roger
2	Review Draft Plan and send edits to Jamie by July 31 st	Committee
3	Subcommittees meet to review Implementation Matrix and identify additional partners or resources; send input to Jamie by July 31 st	Committee

ITEM	ACTION ITEM	OWNER
4	Press Release for Public Hearing on August 21 st	Roger
5	Public Notice for Public Hearing	Jamie and Town Clerk
6	Newsletter #4	Consulting Team