

\Present:

Town Supervisor: Meg Wood

Councilpersons: Richard Gero, Steve Miller, Lynn Donaldson. Leanne Welch - Absent

Town Clerk: Erica Hedden

Also Present: Mark Granger, Fran Mahler, Skip Mahler, Joy Koch, Lynette Colden, Sue Palisano

Supervisor Wood called the meeting to order at 6:00 P.M. with a salute to the Flag.

Public Participation:

None

REQUEST TO ACCEPT MINUTES

RESOLUTION # 126-2024

INTRODUCED BY: Councilperson Gero

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Donaldson

WHEREAS, the Town of Schroon seeks to accept Town Clerk minutes from 4/29/24, 4/30/24, 5/7/24 and 5/13/24

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the acceptance of Town Clerk minutes from 4/29/24, 4/30/24, 5/7/24 and 5/13/24

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Councilperson Welch

REQUEST TO APPROVE VOUCHERS – TABLED

REQUEST TO APPROVE PAYMENT TO ESSEX COUNTY TREASURERS' OFFICE

RESOLUTION # 127-2024

INTRODUCED BY: Councilperson Miller

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Gero

WHEREAS, the Town of Schroon seeks to approve payment to Essex County Treasurers Office for 10/31/19 storm damage repairs for Emerson Rd. in the amount of \$429,333.43

WHEREAS, Payment is for Town of Schroon's portion of repairs done to Emerson Rd for damages done during ~~July of 2023~~ 10/31/2019 storm, the Town will be responsible for \$53,666.68.

WHEREAS, upon payment and documentation the State will reimburse 12.5% (\$ 53,666.68) of the \$429,333.43.

WHEREAS, upon payment and documentation FEMA will then reimburse 75% (\$322,000.07) of the \$429,333.43.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the payment of \$429,333.43 to Essex County Treasurers office for damages to Emerson Rd sustained on 10/31/2019.

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Councilperson Welch

***Resolution 127-2024 was amended by Resolution 171-2024**

REQUEST TO ACCEPT GRANICUS CONTRACT - TABLED

Supervisor Wood stated; the state legislature recently passed a law that requires all short-term rental properties register their rental properties either with the state or the municipality that has a program in place. The law just passed, none of us have read through the law in its entirety yet, except maybe Lynn. We want to put this resolution aside for now, and revisit it after we have all had a chance to read and understand the new law and requirements.

REQUEST TO APPROVE ADDITIONAL FUNDING TO THE COURT

RESOLUTION # 128-2024

INTRODUCED BY: Councilperson Miller

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Gero

WHEREAS, Justice Mark Granger seeks to approve additional funding to offset the JCAP grants funding shortfall up to \$1,500.00.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the additional funding to supplement the JCAP grant not to exceed \$1,500.00.

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

Councilperson Miller stated; and let the record show, that even though you are wearing a Red Sox's hat, I still supported your motion.

Justice Granger stated; I knew it was risky wearing a Red Sox's hat today.

REQUEST TO TOM MORTONS CHANGE OF EMPLOYEMENT STATUS

RESOLUTION # 129-2024

INTRODUCED BY: Supervisor Wood

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Gero

WHEREAS, The Town of Schroon seeks to change Tom Morton's employment status from Seasonal Parks to Full Time Parks effective 5/22/2024 at his current rate of pay

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the change of Tom Morton's employment status to Full Time Parks, effective 5/22/2024 at his current rate of pay

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

REQUEST TO APPROVE GOLF COURSE TOURNAMENTS

RESOLUTION # 130-2024

INTRODUCED BY: Councilperson Gero

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Miller

WHEREAS, the Town of Schroon seeks to approve the Tim Beck Memorial Golf Tournament on 6/22/24-6/23/24

WHEREAS, and the Lions Club Golf Tournament on 8/14/24

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the use of the Schroon Lake Golf Course for the Tim Beck Memorial Golf Tournament on 6/22/24-6/23/24 and the Lions Club Golf Tournament on 8/14/2024

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

REQUEST TO ACCEPT THE RESIGNATION OF ELIZABETH MELECCI

RESOLUTION # 131-2024

INTRODUCED BY: Councilperson Donaldson

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Miller

WHEREAS, the Town of Schroon seeks to accept the resignation of Elizabeth Melecci as a Town of Schroon Assessor effective June 4, 2024.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby accepts the resignation of Elizabeth Melecci as a Town of Schroon Assessor effective June 4, 2024.

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

REQUEST TO APPROVE SEWER PLANTS WATER UNITS CHANGE

RESOLUTION #132 -2024

INTRODUCED BY: Supervisor Wood

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Gero

WHEREAS, the Town of Schroon seeks to approve the change of the Sewer Plants (Tax map # 147.54-1-19.000) water unit from 6.00 to 5.00 per the Town of Schroon Water District Rules and Regulations Local Law #1 of 1993

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the change in water units for the sewer plant (Tax Map 147.54-1-19.000) from 6.00 to 5.00 per The Town of Schroon Water District Rules and Regulations Local Law #1 of 1993

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

REQUEST TO APPROVE TOWN CLERK DEC AMENDMENT CONTRACT

RESOLUTION # 133-2024

INTRODUCED BY: Councilperson Miller

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Donaldson

WHEREAS, the Town of Schroon Town Clerk seeks to approve entering a contract with D.E.C to continue to sell DECALS (hunting and fishing license etc.)

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the Town Clerk to enter into a D.E.C. contract to continue to sell DECALS

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

Town Clerk Hedden stated; the D.E.C has changed the way they will be selling their DECALS, which are the hunting and fishing permits among other things. They no longer will be using the Valeron paper, they are switching to plain

white printer paper. The change is scheduled to happen on or around August 1st 2024. Due to this change the D.E.C wants updated contracts with all their vendors. This does mark a change for the Town Clerks office, as it is my understanding that hunting and fishing licenses will be able to be purchased from any computer including the one you have at home. The licenses will be able to be printed on plain paper or even emailed. I do believe there is also a mobile app that is being developed as well, but for the context of this resolution it only pertains to the physical licenses. This change does not cost the town anything but it will change the amount the Town earns from selling. The Town makes pennies on the dollar when selling DECALS in the current system. Using plain paper has lowered the price of DECALS, which in turns lowers the amount the Town earns as a vendor. It's hard to tell what type of impact it will make, as the amount we retain as a vendor is quite small to begin with. I would like to continue to sell them, it is a service that we provide for the Town, we are a known vendor, so I see no reason to discontinue this service.

REQUEST TO APPROVE PAYMENT TO TORJAN TECHNOLOGIES

RESOLUTION # 134-2024

INTRODUCED BY: Councilperson Donaldson

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Gero

WHEREAS, the Town of Schroon seeks to approve the payment to Trojan Technologies of \$101,179.00 for three UV3+22 4L 4.0 units for the Waste Water treatment plant upgrade using ARPA funds

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the payment to Trojan Technologies of \$101,179.00 for three (3) UV3+22 4L 4.) units for the waste water treatment plant using ARPA funds

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

REQUEST TO SUPPORT THE ADIRONDACK DISTANCE FESTIVAL

RESOLUTION # 135-2024

INTRODUCED BY: Councilperson Donaldson

WHO MOVED ITS ADOPTION

SECONDED BY: Supervisor Wood

WHEREAS, the Town of Schroon seeks approval to support the Adirondack Distance Festival for September 21-22, 2024

WHEREAS, the Adirondack Distance Festival may use the Town Hall as a command center

WHEREAS, the Town of Schroon supports necessary road closures for the Adirondack Distance Festival

WHEREAS, the Town of Schroon allows for the use of the Town Pavilion, as well as restroom facilities

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the support of the Adirondack Distance Festival held on September 21-22, 2024

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

REQUEST TO APPROVE HIGHWAY DEPARTMENT PAVING LETSONVILLE RD AND JORDAN ST

RESOLUTION # 136-2024

INTRODUCED BY: Councilperson Miller

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Gero

WHEREAS, the Town of Schroon seeks to approve paving Letsonville road at the expense of \$129,845.40

WHEREAS, and Jordan St at the expense of \$41,259.80

WHEREAS, work to include transfer of equipment at an expense of \$14,960.00

WHEREAS, project total \$ 186,065.20 to be paid out of the NYS CHIPS fund.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves paving Letsonville Rd and Jordan Street at a total of \$ 186,065.20 to be paid out of the NYS CHIPS fund.

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

REQUEST TO APPROVE PURCHASE OF A USED TORO MULTI PRO 1250 SPRAYER

RESOLUTION # 137-2024

INTRODUCED BY: Councilperson Gero

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Donaldson

WHEREAS, the Town of Schroon Golf Course seeks to approve the purchase of a used Toro Multi Pro 1250 Sprayer for \$2,500.00

WHEREAS, if funds in the amount of \$1,600.00 are available to use from the Golf Course Improvement fund set aside from prior tournaments, then that will be used towards the purchase of the Toro Multi Pro 1250 Sprayer

WHEREAS, remainder of funds will come from Golf Course budget in the amount of \$900.00.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the purchase of a used Toro Multi Pro 1250 Sprayer totaling \$2,500.00.

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

*Funds from Golf Course Improvement fund are available and can be used for equipment purchase.

REQUEST TO ADVERTISE FOR PART TIME CLERK POSITION

RESOLUTION # 138-2024

INTRODUCED BY: Councilperson Donaldson

WHO MOVED ITS ADOPTION

SECONDED BY: Councilperson Miller

WHEREAS, the Town of Schroon seeks to approve advertising for a part time clerk position

WHEREAS, part time clerk position is grade 2, at a pay rate of \$16.83/hr.

WHEREAS, position to start at 15 hours a week, subject to change

WHEREAS, to be advertised in the Official Newspaper (Press Republican) and the Sun Community

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the advertisement for a Part Time Clerk in the official newspaper (Press Republican) and the Sun Community.

DULY ADOPTED JUNE 10, 2024 BY THE FOLLOWING VOTES:

AYES: 4 **NAYS:**

AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood

Absent: Welch

DISCUSSION: GOLF COURSE

Supervisor Wood stated; Ethan Tyrell and John Switon brought to my attention today a sprayer, that is high quality then the one we have now. They said its available, I have a photo here I can pass around. It's a used Toro 1250 Sprayer for \$2,500.00 at Quacker Ridge Golf Course. According to Ethan it will be much more efficient than the one we have. We could surplus the one we have and probably get \$2,500 from it, from someone who knows how to tinker with the electronics of it. John Swinton told me today that there is \$1,600 dollars in an account dedicated to the improvement and betterment of the golf course, and he said he would be willing to use it for this purchase. That money was raised during tournaments. The current machine we have is not maintaining the correct amount of diffusion because the electronics are not working as well as they should. It was looked at and he repairs needed were estimated to be about \$4,000.00.

DISCUSSION: GRANT PHONE CALLS

Supervisor Wood stated: a couple weeks ago at the county level, during a board of supervisors meeting it was mentioned "please have the people of your town, stop calling the Essex County Community Services office" he did not mention any names of towns, it was a general statement. Only after the meeting did I learn that Schroon is one of the towns. Folks from our town are calling the Essex County Community Service office, those are the folks that write grants at the county, calling them and bombarding them with questions about grants. This is the end of the grant writing period; they lost a very important person from their team and they haven't filled the position yet. I was not told any names; I have no idea who is calling. I do not know if people are calling more then once, or just once. It might be folks looking into improvements regarding our comprehensive plan, or it could be unrelated. There are enough phone calls coming into their office that it is starting to become a problem for the office. It is interfering with their ability to get their work done. If anyone has any questions, please come see me first. We can work together and go from there, but please do not call the Essex County Community services office first, start local with the Town Supervisor.

DISCUSSION: DRUG TESTING POLICY

Supervisor Wood stated; just an update we had talked about updating our drug testing policy to include all town employees not just CDL drivers. We are still exploring this option. The Town of Moriah has a policy that includes anyone in their town, its worded in such a way that it states that anyone using their own vehicle for town purposes or a town vehicle are subject to their drug policy. We ran it by our HR, they said it can be very legally restrictive to drug test non-CDL operators. They said that they would be willing to work up a policy that follows all the rules and regulations but that it would be quiet an expense to the town, and at this point we are not willing to invest thousands of dollars into creating a policy. So, for now we will just continue with our current drug testing policy

DISCUSSION: BEACH CONCESSION

Supervisor Wood stated; I received an unhappy phone message regarding our beach concession stand. Since January we had someone lined up but it seems that the Department of Health has not granted them their permit. I do not know the reason why; I am waiting to hear back from the Health Department. We are back at square one regarding our beach concession.

Sue Palisano stated; this is what I have learned. The Department of Health has new regulations for carts, they have to have access to a state approved commercial kitchen with a three-bay stainless-steel sink, and the cart must be completely cleaned and sanitized, daily.

DISCUSSION: TENNIS COURTS

Supervisor Wood stated I did talk to CRAFCO representative last week, he spoke with FIELDCO folks, they are the ones doing the actual work. They said that the target date is still July, that is just a target date. We do not have anything written in stone yet.

DISCUSSION: THANK YOU, LETTER

Supervisor Wood stated, we got a very nice thank you letter from the American Legion Post for being able to have their annual Memorial Day ceremony at the park. They thanked Patrick for the chairs and the podium and the set up. They appreciate all the town employees that get the park ready for them.

DISCUSSION: ROGERS BROOK

Supervisor Wood stated; our 6th proposal went to the D.E.C, we will wait to hear back from them

DISCUSSION: POLICE TRAINING

Supervisor Wood stated; Word of Life wanted us to know that there will be police training today and Wednesday. It will be the State Police Special Operations Response Team, FBI and the Hostage Rescue Team. There will be helicopters and increased police vehicles. Please don't be alarmed or worried that there is an incident happening, it is just training.

DISCUSSION: PINE LANE

Supervisor Wood stated: I got an email from a resident of Pine Lane; the letter was talking about lowering the speed limit to 30 MPH.

DISCUSSION: 4TH OF JULY

Supervisor Wood stated; I know that the chamber had some discussion on the 4th of July, Friday. The conversation was about traffic issues on Route 9, we could be looking at some major headaches. The State work down by

Dollar General does not seem to be going as smoothly as we had hoped, and we are worried that may cause an interruption for traffic on the 4th of July. We are trying to work with the DOT and the State police about signage on the Northway. I've already ordered signs for Hoffman Road, the two ends. Signs in Minerva that say "no thru traffic".

DISCUSSION: TOWN CREDIT CARD

Supervisor Wood stated; we are at a standstill. We thought having one card for the departments to be able to use through the Clerk to the Supervisors office would be helpful but the feedback we have been getting from departments is different. Some departments feel like it would be easier if each department had a credit card, but we are not prepared to have multiple credit cards under the towns name. We are still working on trying to figure out how to make this easy and efficient. We don't want this to fall through the cracks and get forgotten about, so we are still working on it and we will continue to try and find a solution.

RECESS MEETING AT 7:05 PM

INTRODUCED BY: Councilperson Gero

SECONDED BY: Councilperson Miller

With no further business, motion was made to recess at 7:05 PM, to reconvene June 11th at 8:30AM carried unanimously (Councilperson Welch absent)

Respectfully Submitted by

Erica Hedden

Town Clerk