



**Office of Personnel and Civil Service  
Job Announcement  
Please Post Conspicuously**

Michael Mascarenas  
County Manager

Shaun Gilliland  
Chairman of the Board

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**TITLE: SUPERVISING PUBLIC HEALTH NURSE**  
*(\*Provisional Appointment)*

**SALARY:** \$38.12/HR.  
Current employees hired **PRIOR** to 2009, please contact the Personnel Office for rate of pay.

**LOCATION:** Essex County Department of Public Health, Elizabethtown

**BENEFITS:** Health Insurance, Dental Insurance, Sick, Vacation, and Personal time, NYS Retirement, Life Insurance, Flexible Spending Plan, Paid Holidays, Employee Assistance Program, Employee Premium Enhancement, and 37 ½ Hour work weeks (Monday-Friday).

**JOB SUMMARY:** The work involves responsibility for assisting the Director in planning, supervising and evaluating nursing care services provided by staff of the Public Health Department. The work is performed under the general direction of the Director with latitude permitted for the exercise of independent judgment in carrying out details of the work. Supervision is exercised over the activities of Public Health Nurses and other professional and sub professional nursing service personnel. The incumbent does related work as required.

**NOTE:** *In compliance with OSHA, this position has a potential risk of exposure to bloodborne pathogens (blood/body fluids).*

**MINIMUM QUALIFICATIONS: Either:**

(a) Possession of a Master's degree in Nursing; or

(b) Possession of A Bachelor's degree in Nursing and two years' experience in a public or community health setting.

**SPECIAL REQUIREMENT FOR THE ACCEPTANCE OF APPLICATION:**

Possession of a valid New York State driver's license at the time of appointment.

**LICENSE REQUIRED:** *Registered Professional Nurse issued by the New York State Department of Education.*

**Residency Requirement:** There is no residency requirement.  
**(OVER)**



Essex County Dept. of Personnel & Civil Service  
Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932



[essexcountyny.gov/personnel-and-civil-service](http://essexcountyny.gov/personnel-and-civil-service)



518.873.3360

**Essex County is an Equal Opportunity Employer**

**Additional Information:** Qualified candidates will be subject to a Civil Service examination to be announced at a later date. Applications will be accepted until the closing date for the examination. Persons seeking employment with Essex County shall be required to submit to a drug and alcohol screening/testing, pre-employment physical, and additionally may be required to submit to a fingerprint background check, depending upon the specific requirements of the position.

***\*The term provisional means that you will be required to take the next civil service examination for this title and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.***

***Note:*** Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

**Posting Date:** July 24<sup>th</sup>, 2024

**Application Deadline:** August 9<sup>th</sup>, 2024



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