

**Present:**

**Town Supervisor:** Meg Wood  
**Councilpersons:** Richard Gero, Steve Miller, Lynn Donaldson and Leanne Welch (late)  
**Town Clerk:** Erica Hedden  
**Also Present:** Earl Gould, Joe Flores, Ethan Thompson

Supervisor Wood called the meeting to order at 8:30 P.M. with a salute to the Flag.

**Public Participation:**

Earl Gould states; is there any update on the transfer station job?

Supervisor Wood stated; yes we need to get any interviews needed set up. We want to keep moving forward with this, we have to get this position filled.

**RFP FOR BIDS ON FURNACE AND HEAT PUMP REPLACEMENT**

**RESOLUTION #78-2024**

**INTRODUCED BY:** Councilperson Donaldson

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Miller

**WHEREAS**, the town of Schroon requests to allow Building and Grounds Department head Ethan Thompson to create a Request for Proposal (RFP) for the replacement of the Town Halls Furnace and Heat Pump system to be publically advertised

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approved Buildings and Grounds Department Head, Ethan Thompson to create an RFP on Bids to replace the Town Halls Furnace and Heating pump system to be publically advertised.

**DULY ADOPTED MARCH 26, 2024 BY THE FOLLOWING VOTES:**

**AYES:   4   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Supervisor Wood**

**Absent: Councilperson Welch**

RFP to be posted in the following news papers, Times Union, Community Sun, Post Star and Press Republic

**RESQUEST TO AMEND SCHROON LAKE EMERGENCY SQUAD CONTRACT**

**RESOLUTION #79-2024**

**INTRODUCED BY:** Councilperson Donaldson

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Gero

**WHEREAS**, the Town of Schroon requests to amend the Emergency Squad Contract, to strike Section 1B and to add to section 7, ‘Schroon Lake Emergency Squad will submit to the Town of Schroon quarterly reports that will include profit and loss statements. These reports are to coincide with quarterly payments made by the Town of Schroon to the Emergency Squad.’

**NOW, THEREFORE, BE IT**

**RESOLVED**, The Town of Schroon hereby approves the amendment to the Schroon Lake Emergency Squad contract to strike Section 1B, and add to Section 7 ‘Schroon Lake Emergency Squad will submit to the Town of Schroon quarterly reports that will include profit and loss statements. These reports are to coincide with quarterly payments made by the Town of Schroon to the Emergency Squad.’

**DULY ADOPTED MARCH 26, 2024 BY THE FOLLOWING VOTES:**

**AYES:   3   NAYS:   0**

**AYES: Councilpersons, Donaldson, Gero, Supervisor Wood**

**Abstained: Councilperson Miller**

**Absent: Councilperson Welch**

**REQUEST TO APPROVE VOUCHER FOR TRACY WHITTY**

**RESOLUTION #80-2024**

**INTRODUCED BY:** Councilperson Donaldson

**WHO MOVED ITS ADOPTION**

**SECONDED BY:** Councilperson Gero

**WHEREAS**, the Town of Schroon requests to pay a voucher to Tracey Whitty in the amount of \$230.00 for bus driving time.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of Schroon hereby approved a voucher payment to Tracey Whitty in the amount of \$230.00, for bus driving services.

**DULY ADOPTED MARCH 26, 2024 BY THE FOLLOWING VOTES:**

**AYES:   5   NAYS:   0**

**AYES: Councilpersons Miller, Donaldson, Gero, Welch, Supervisor Wood**

**DISCUSSION: Building and Grounds**

Ethan Thompson stated; I have a quote regarding the removal of the old fuel tank behind the town hall. The quote is for over \$16,000.00. That does not include removing any of the concrete. I did talk to Larry Shield as well, he had some expertise and suggestions to offer. He gave me a rough/ unofficial quote for a day of his services. In regard to all the cost, I suggest we do this in house. I talked to Joe about it and he said that the Highway Department would be willing to help out with this project.

Councilperson Gero stated: do we need to reach out to DEC or testing agencies before we start digging.

Ethan Thompson stated; not unless we find an issue, if we discover a problem then we have to stop the project and reach out to them. Another hurdle I have to solve is in a lot of cases there seems to be “sludge” at the bottom of old fuel tanks. I am not sure how to properly dispose of that “sludge”. “Sludge” is usually old gas, rust, dirt, or any other substances that got into the tank and have settled on the bottom.

Earl Gould stated; there is a place in Hudson falls that will take it. They will take it, incinerate it and properly dispose of it.

Ethan Thompson stated; that’s very helpful, I will look into that and see if I can get in touch with them, thank you.

Also, sidewalks. I have some questions on the sidewalk bids. What date do you want for the “Complete by Date” as well as the exact total budgeted amount for the bid notice?

Supervisor Wood stated; we have a lot that we want to do, we need to look into the bed tax money, how much we can use of that. That might change the bid a little bit. Let’s get some answers for those questions and then we will meet again and see if we can’t work on getting this Bid out. There so many moving parts to this, timing, where to start, when to start, not to mention its summer time and we have more foot traffic this time of year. We need to figure out what section we want to start with and how many feet we can get repaired for our budget.

Ethan Thompson stated; also I just wanted to go over some numbers real quick. For the Furnace and Heat pump replacement I am estimating it to be over \$120,000. Sidewalks I am estimating another \$20,000. Docks we budgeted \$24,000. Parks parking lot I’m estimating \$25,000. Golf Course Clubhouse flooring I am estimating \$5,500. Highway garage roof \$70,000 if we do the whole roof. I do not have a number on the band stand yet. Tennis courts and basketball court, to do the whole thing to paint and to clean between \$60,000 and \$70,000. Airport paint \$15,000. I am at \$372,500 for the estimate of repairs that we need. I do not know what the budget looks like, but that is just a general idea for everyone to keep in mind. I need a little bit of guidance form the Town Board to make sure that I am focusing my efforts in the right place. If there is something on this list that we are not going to be doing anytime soon, then let me know, because I won’t look into those any future at this time.

Also an update on the docks; we are currently in the process of redoing the docks. We need to look into getting new anchors for the docks. Each one of those anchors is 5,000 pounds, 6 foot by 6 foot chunk of concrete. I think we need to dive for them, hopefully we can find the old ones so we can save that expense of buying new ones. I would really need help from someone to help coordinate all of this. I don't have the time to man this task by myself.

**DISCUSSION: Transfer Station**

Supervisor Wood stated; We have a date and time, of 8:30 AM on Thursday to meet with Jim Dougan, Essex County DPW Chief, and Todd Hopkins to go over the dump. We are going to talk about the possibility of doing a major redefinition of the Transfer Station. This is just to gather some more information, to learn what we can do, what we should do. Seeing what our options are to make the transfer station easier to maneuver and manage, for us as well as the towns' people that use the transfer station. We recently had our annual inspection of the transfer station, it went well. They did find that we had some trees growing in a location that was supposed to be an open field. The inspector took care of some of those, we just need to be aware that we have to make sure that area stays free and clear per the DEC.

Lastly, I spoke to Mr. Jim Kowalka about putting security cameras at the transfer station; he quoted us a price of \$9,125.00.

Ethan Thompson stated; I talked to Jim as well, he asked if I could do the electrical part of it, getting power where it needs to be for the cameras, also to install a secure box to house the electrical equipment for the cameras. I have not had a chance to look into this much farther than just a conversation, so please be aware that cost would be added to the project.

Supervisor Wood stated; it can get expensive. The quote we got from NY Fire and Signal a few years ago for just a camera at the bathhouse was over \$4,000.00 for one location. I also asked Jim, if we did this now, and then later we reconfigure the transfer station, can we move the cameras again, and he said that would be fine, just more wire might be needed to run new lines.

**DISCUSSION: Water Updates**

Supervisor Wood stated; I told Bill that we still haven't been to his sites. We need to set a date to do an outside and inside visit. We can plan a date that works for everyone. I also gave the board the one quote he has for the lead pipe identification that NY State has required. He is waiting on two more, I will keep you posted.

**DISCUSSION: Eclipse**

Supervisor Wood stated; The Town of Schroon is not holding any formal gathering or celebration. The county passed a resolution that all non-essential personal could leave at noon. We are going to be keeping our

normal office hours. I understand that some people are expecting grid lock traffic, and a huge flow of people. We just don't know what we are going to get. We need to be prepared to handle the large crowd with traffic control, if needed. We are planning on holding business hours as usual but if we think we need the highway/parks/building and grounds to stay to help with traffic control we can make that decision as needed.

**DISCUSSION: Highway Equipment Purchase**

Highway Superintendent Flores stated; we have borrowed from the county, this type of equipment. In spring time we grade a road, all the dirt roads when we do this, they don't get compacted. The only way they get compacted is with people driving their cars over the road. If we get a hard rain right after we grade the roads, it all washes away. This machine would allow us to compact the road so it does not get washed away.

Councilperson Gero stated; there is a lot of hours on this machine your showing us here. This is a 2007 with over 3,500 hours on it. That's a lot. Do you know if the vibratory motor has been rebuilt or services?

Highway Superintendent Flores stated; I do not know.

Councilperson Gero stated; I think you could really use this machine, I think purchasing one is a good idea, but I am not sure this is the right one. I think we need to do some more research. Is this a large enough machine for you?

Highway Superintendent Flores stated; I didn't want to go to big, but we could also use this for cold patching and repairs.

Councilperson Gero stated; yes absolutely, even water and sewer line repairs and fixing the roads afterwards.

Supervisor Wood stated; can we start looking around and really weighing our options.

Highway Superintendent Flores stated; yes I can do that. I just wanted to put this out there get the boards' opinion on the matter.

Supervisor Wood made a motion to adjourn at 9:50 A.M. seconded by Councilwoman Donaldson; carried.

I, Erica Hedden, do hereby certify the foregoing to be a true and correct transcript from the minutes now on file in my office and of the whole such original minutes.

Dated: March, 30th, 2024 \_\_\_\_\_

Town Clerk