



**Office of Personnel and Civil Service
Job Announcement
Please Post Conspicuously**

Michael Mascarenas
County Manager

Shaun Gilliland
Chairman of the Board

TITLE: **STUDENT TRAINEE-10 POSITIONS AVAILABLE**

SALARY: \$14.49/HR.

LOCATION: Various Departments throughout Essex County Government Center

JOB SUMMARY: The work involves responsibility for performing a variety of tasks in a specified department. These positions are provided to employ inexperienced high school and college students to give them some exposure to occupational activities. These tasks are assigned and directly supervised by a high-ranking employee. On the job training and instructions are provided by a department employee familiar with the task. The incumbent does related work as required.

- Approximate duration of appointment for Student Trainee position will be from May through August.
- Potential for year-around employment.
- Paid on-the-job training.
- Most positions' work schedules are Monday-Friday.

MINIMUM QUALIFIATIONS: None are required.

Residency Requirement: There is no residency requirement.

Additional Information: Persons seeking employment with Essex County shall be required to submit to a drug and alcohol screening/testing, pre-employment physical, and additionally may be required to submit to a fingerprint background check, depending upon the specific requirements of the position.

Posting Date: April 27th, 2023

Application Deadline: May 8th, 2023



Essex County Dept. of Personnel & Civil Service
Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932



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518.873.3360

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