

Town of Schroon

Foundation/Memorialization Application

Foundation/Memorialization Application fee: \$25.00 per foundation/memorial

PLEASE NOTE: Any foundation or monument placed on Town property without an approved application, and payment in full of all lot or memorialization charges, will be removed at the owner's expense.

Date of Application: _____

Applicant (lot owner or designee): _____

Applicant's Address: _____

Applicant's Telephone Number: _____

Applicant's Email Address: _____

Cemetery Name: _____

Cemetery Addition: _____ Section: _____ Lot Number: _____

Monument Dimensions: _____

Monument Material(s): _____

Name and Contact of Insured Installer: _____

Applicant Comments: _____

REQUIRED - PLEASE ATTACH: a sketch, showing the design and plan of the work, inscriptions, and location of proposed memorial on the lot.

-----OFFICIAL USE ONLY: -----

Date Application was received: _____ Date of Processing: _____

Application is: Approved Denied

Town of Schroon Town Clerk Signature: _____

(Complete Rules and Regulations regarding cemeteries operated by the Town of Schroon
can be obtained from the Town Clerk)

Section VII: Monuments, Stones & Markers

- 1) No monument or marker will be permitted on a lot where the purchase price of such lot has not been paid in full.
- 2) No monument or marker shall be considered for approval by the Town of Schroon for installation without submission of a properly completed "Foundation/Memorialization Application" to the Building Department of the Town of Schroon. If, in the opinion of the Building Department, any of the specifications of the proposed monument or marker do not conform to the standards detailed in this section, the monument or marker will not be approved.
- 3) All monuments and markers shall be no larger than eighty (80) percent of the width of the lot, not to exceed five (5) feet in width; unless approved in writing by the Town of Schroon.
- 4) All monuments shall be of marble, granite, or other durable stone. Monuments shall not exceed four (4) feet in height, and must be placed on a solid concrete foundation installed by an entity approved by the Town Board or its agent.
- 5) All markers shall be of cut stone, bronze, or other approved material approved by the Town Board or its agent upon review of written petition from the lot owner. Markers, including veteran's grave markers, must be placed on a foundation of either solid concrete or tamped crushed stone, installed by an entity approved by the Town of Schroon or its agent, and so constructed that the surface of said such marker will remain flush with the ground. Markers will be allowed above ground if a cut stone base, at least six (6) inches thick, is placed between the marker and a solid concrete foundation.
- 6) All monuments and markers to be placed upon any lot shall conform generally to the existing memorials in the cemetery. If any monument, marker, or any inscription to be placed on same, or any memorial whatsoever, shall be determined by the Town Board, upon inspection, to be inconsistent with the dignity of the Town of Schroon cemeteries, the Town of Schroon reserves and shall have the right to:
 - (a) refuse to authorize the placement of such monument, marker or memorial; or
 - (b) if already in place, the Town of Schroon shall have the right, at the Lot Owner's expense, to remove, change or correct any such improper monument, marker, memorial or inscription.
- 7) The Town of Schroon is only responsible for damage to monuments or markers if said damage is caused by cemetery personnel. However, when a monument or marker has been placed on a lot, should the monument or marker have to be moved for an interment to be made, the lot owner shall assume all liability for any damage done to said monument or marker.

Section VIII: Plants/Decorations/Memorials

- 1) While the Town of Schroon fully appreciates that the grieving process is keenly personal in nature, in the interest of aesthetics and the safety of all, certain restrictions will apply.
 - a) Planting of flowers will be allowed along the front and sides of a monument, in a cut out bed not to exceed 10 inches from the base. Flowers shall remain within the width of the lot.
 - b) No trees or shrubs may be planted by the lot owner.
 - c) No wood, iron, wire, hedge, or other fence shall be erected or maintained on or around any lot, and no walks of brick, stone, gravel, or similar materials shall be allowed on any lot.

d) Seasonal decorations are permitted but shall be removed within 30 days after placement of the decorations.

e) Chairs, benches or enclosures of any kind are not allowed.

The Town of Schroon reserves the right to remove prohibited items if so erected, planted or placed. The Town of Schroon assumes no responsibility for anything placed on a lot that may be removed, lost or stolen.

2) Placement of flags, no larger than twelve (12) inches by eighteen (18) inches, on veterans' graves are allowed starting the weekend before Memorial Day, and ending on Veterans Day. All flags must be removed by the eighteenth (18th) of November. Flags should be treated with dignity and respect, which in part requires that unserviceable flags be disposed of appropriately, and that serviceable flags be stored in a dignified manner out of public view.

3) The Town of Schroon reserves the right to remove all flowers, wreaths, or other decorations from lots as soon as they become unsightly or dangerous.

Adopted _____,2020.