

**Town Board Meeting held May 23, 2022 at 6:00 P.M. at the Town Hall in Schroon**

**Lake N.Y.**

**Present:**

**Town Supervisor:** Meg Wood

**Councilpersons:** Richard Gero, Ethan Thompson, Lynn Donaldson, Leanna Welch

**Deputy Town Clerk:** Melissa Armstrong

**Also Present:** Albert May, Brian Ritchings, Skip and Fran Mahler

Supervisor Wood called the meeting to order at 6:00 P.M. with a salute to the Flag.

**Approval of Minutes**

Supervisor Wood states she would like to hold off on approving the minutes until she meets with Melissa.

**RESOLUTION #105 Approve Colin Mangan as member of Zoning Board of Appeals**

Councilman Thompson moved a resolution to approve Colin Mangan to the Town of Schroon Zoning Board of Appeals to fill the vacancy until 12-31-2025, seconded by Councilwoman Donaldson; carried.

**RESOLUTION #106 Approve Larry Reid appointment to Town of Schroon Board of**

**Assessment Review**

Councilman Gero moved a resolution to approve Larry Reid to the Town of Schroon Board of Assessment Review to fill the vacancy until 12-31-2023, seconded by Councilwoman Welch; carried.

**DISCUSSION: Wage Statement Reset**

Supervisor Wood stated that when we had our meeting last week we worked on the wage statement reset and we did pass a resolution for part of it. Public Sector was at the meeting and we decided to work in increments, and the next step would be to work on job descriptions to make sure they were correct for each employee. Councilman Thompson and Chris had worked on it after the meeting and a few changes were made. Councilman Thompson explained that Patty had asked him to look at Grade 1 because it had not been changed to \$15.00 an hour which we approved on April 11, 2022. Councilman Thompson stated we made that change, and also when I was talking to Chris Stone we decided that since this is going to be effective starting the pay period in July, that we look at the years of service for each employee, based on that date, so there were a couple of employees that got an extra year based on their anniversary date.

### **DISCUSSION: Town Employee Safety Committee Meeting**

Councilman Gero states that they were off to a great start. There were no injuries or accidents to report. Brian Ritching from Sewer, Bill Jenks from Water, Pat Shaughnessy from Parks, and, I make up the safety committee team. We discussed some equipment we may need in the future. We talked about hot pavement safety, work zone safety, work zone packages and what some departments may need as far as signage. We discussed the defined space class that the county offers, and we have two people interested so far. Another thing that we discussed was maybe enrolling in a program to help pay for employee clothing and shoes, Councilman Gero suggests something similar to a program he was once enrolled in that was \$100 a year, per employee. If they didn't need boots they could bank that \$100 and then next year they would get a \$200 voucher. We have also used vendors in the past and then the employees would just pay the difference, right to the vendor. Supervisor Wood states that this would be a great idea, that way you know everyone is wearing proper safety gear, and taking the following precautions. Gloves should also be considered and be bought in bulk as well as t-shirts should be provided to each department. Being a small town, it would be nice to do this for our employees.

### **DISCUSSION: Air Strip Fees**

Last meeting we discussed not implementing any fees for the use of the Air strip because there was no one there to enforce the fees. Supervisor Wood looked up the price we pay for insurance and the monthly rental covers the insurance plus a little more. Supervisor Wood and Chris Stone discussed keeping the fees in place and if someone happened to be parked there for a period of time someone would collect money. Come budget time, we can adjust anything we want. We must keep it plowed and maintained. It was decided to put this in the budget folder and when that time comes, we will make a decision.

### **DISCUSSION: Comprehensive Plan Strategies**

Supervisor Wood talked to Glen Repko, the Chair of the Planning Board, he's very interested in looking at our zoning, which the county has advised us to do. He mentioned Bruce Murdock and Dave Williams are also interested in zoning. I think we should continue to have this discussion in our 2nd meeting each month and then we can break it down into several different parts. I know Roger Friedman is interested in working with this; he would be a terrific resource. Councilman Thompson states that usually, zoning follows the plan, instead of the plan following the zoning. Supervisor

Wood replied to my understanding, we need to review the plan to see what changes need to be made, and from there we can determine how to move forward. Councilman Thompson suggests we go out to bid to find someone to help us guide us in the process. Councilwoman Donaldson stated that we can't go to bid until the grant comes through. Everyone agrees that we can at least start to identify the problems and what areas need to be addressed and that way when someone goes to bid we know what questions to ask and what we're looking for.

**Resolution #107: Codes - Addition to Building Permit application to reflect Town**

**Codes: E.G.**

Councilwoman Donaldson moved a resolution to add the additional signatures to the Building Permit application to reflect Town Codes; EG, which will state:

Contractor and Property Owner shall remediate any damage done to municipal property in the course of the project completion and or Contractor and Property Owner shall reimburse the Town of Schroon for the remediation. Certificate of Occupancy will be issued after such remediation is completed. The Application must be signed by Owner and Contractor, seconded by Councilman Gero; carried.

Councilman Gero made a motion to adjourn at 7:00 P.M., seconded by Councilwoman Welch; carried.

I, Melissa Armstrong, do hereby certify the foregoing to be a true and correct transcript from the minutes now on file in my office and of the whole such original minutes.

Dated: June 5, 2022 \_\_\_\_\_ Deputy Town Clerk