

Schroon Lake Public Library

Jane Bouchard, Director
15 Leland Ave. PO Box 398
Schroon Lake, NY 12870-0389

Phone: 518-532-7737x13
E-mail: library@schroon.net

May 22, 2016

Dear Town Board Members,

I'm writing to ask for your approval of two people who have been nominated for membership as Trustees of the Schroon Lake Library Board. Their names are Laura Donaldson and Betsy Ross. I am attaching copies of their letters requesting to be appointed. Both of these nominees are well known and well thought of in our committee.

Would you please place these nominations on the agenda for the next Town Board board meeting.

Thank you,

Kathy Granger, chair
Personnel Committee

Library Board of Trustees

Joseph Provoncha, President
Marion Weaver Vice President
Frances Filshie, Vice President
Anne Durkee, Treasurer

Diane D'Amico, Rec. Secretary
Kathy Granger, Corr. Secretary
Mark LaPlante, Trustee
Ralph Cooke, Trustee

Laura Dewey, Trustee
Linda Milsom, Trustee
Kathy Riggins, Trustee

**Town of Schroon Board Meeting
JUNE 13, 2016
Budget Amendment for Approval**

A BUDGET AMENDMENT IS NEEDED TO INCREASE APPROPRIATION SS0-960 FROM APPROPRIATED FUND BALANCE SS0-599 TO ACCOUNT FOR ADDITIONAL PAYROLL, BENEFITS AND EDUCATION EXPENSES FOR WILLIAM VAN GORP

Appropriated Fund Balance	SS0-599	\$26,500.00
Appropriations	SS0-960	\$26,500.00
(SS0-07-8130-100 PERSONNEL SERVICES \$17,000.00)		
(SS0-08-9060-800 HEALTH INSURANCE \$8000.00)		
(SS0-07-8110-400 CONTRACTUAL \$1500.00)		

To amend budget per Board Approval for additional cost in Sewer Department for personnel.



May 27, 2016

Roger Friedman
Town of Schroon
PO Box 578
Schroon Lake, NY 12870

Dear Roger :

I am pleased to inform you that Stewart's is donating \$ 1,000.00 to Town of Schroon for support of the fireworks.

Stewart's is an employee and family owned business with a long term commitment to our customers and the communities in which our shops are located. Stewart's Shops and related family foundations support local charities, donating \$7.5 million annually. We divide that amount into the following categories: Children/Recreation, Education, Arts, Health, Civic Programs, Social, United Way and Miscellaneous, along with matching the contributions from customers' donations to our Holiday Match program, which benefits children year round. Our contribution to you falls under the Miscellaneous Advertising category.

Today there are more than 330 Stewart's Shops located across upstate NY and southern VT. Stewart's Shops is a family and employee-owned convenience store chain that is committed to fast, friendly service, while providing the customer with quality products at a great value. We try to make your life easier, selling 3,000 different items with a friendly smile! Products and services include: coffee, dairy, food to go, ice cream, soda, beer, bread, grocery, gas (at most locations), lottery, and ATMs.

Much of our success comes from vertical integration. Because Stewart's produces or distributes ¾ of the products we sell, we have control over quality, pricing, and product availability to give our customers greater value and freshness. We invite you to get to know us even better. Visit our website at www.stewartsshops.com, 'like' us on Facebook, or 'follow' us on Twitter.

We would like to suggest that in these times when "cheap is chic", non profits review the expenditures on plaques, events, and various forms of recognition, with the assumption that many donors would rather see the investment made in the organization's core program. We fully understand cultivating donors, but a simple letter from a person who benefited or from the organization may be just as effective.

We would like to highlight our donation to you on our shop TV's, website, and social media. This will increase your organization's visibility and encourage others to support your organization. **Please email photos of how this donation was used to photo@stewartsshops.com** (.jpg or .png preferred) with your organization's name in the subject line.

We ask that you refer to us as **Stewart's Shops** in all recognition. Please note our current logo, as seen at the top of this letter. To obtain this logo, contact our donations department to have it emailed to you for use in your materials by calling (518) 581-1201 extension 2190. We wish you success with your program and fund raising efforts. We appreciate your cashing your check as soon as possible. Please do not hesitate to call me at (518) 581-1201 extension 2115 with any questions.

We are closer to you,

A handwritten signature in cursive script, appearing to read "Susan".

Susan Law Dake
President, Stewart's Foundation

CHANGE ORDER

CONTRACT No.:	C1000522	CHANGE ORDER No.:	1
CONTRACTOR:	Edward S. Thomas O'Connor, Inc. PO Box 377, Glens Falls, NY 12801		
PROJECT:	Reconstruction Tennis Courts		

DESCRIPTION OF CHANGES/ ADDITIONAL WORK AUTHORIZED:	Install chain link fence around perimeter of the Tennis Courts
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AGREED INCREASE IN	\$50,500.00	AGREED DECREASE IN	
CONTRACT PRICE:	\$108,790.00	CONTRACT PRICE:	

NEW CONTRACT PRICE: 159,290.00

The Town Board of the Town of Schroon hereby authorize the changes or additions in work described above and agree to the increase, as indicated above, in the Contract Price per board resolution 108.

Except as herein amended or changed, all terms and conditions of the original contract shall remain in full legal force and effect.

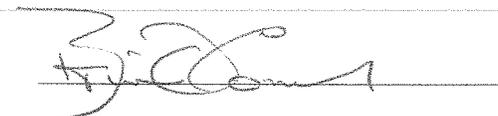
Dated: 5-26-16



Michael Marnell-Supervisor

I, the duly authorized representative of the Contractor, hereby agree that the contractor will perform/provide the changes or additions in work described above and to accept the increase, as indicated above, in the Contract Price.

Dated: 5/26



Brian O'Connor-President

CHANGE ORDER

CONTRACT No.: C1000522	CHANGE ORDER No.: 2
CONTRACTOR: Edward & Thomas O'Connor, Inc. PO Box 377, Glens Falls, NY 12801	
PROJECT: Reconstruction Tennis Court	

DESCRIPTION OF CHANGES/ ADDITIONAL WORK AUTHORIZED:	Seal and Stripe Tennis Courts
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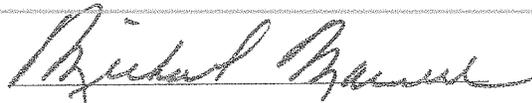
AGREED INCREASE IN CONTRACT PRICE: \$35,000.00	AGREED DECREASE IN CONTRACT PRICE:
CONTRACT PRICE: \$159,290.00	

NEW CONTRACT PRICE: \$194,290.00

The Town Board of the Town of Schroon hereby authorize the changes or additions in work described above and agree to the increase, as indicated above, in the Contract Price per board resolution 108.

Except as herein amended or changed, all terms and conditions of the original contract shall remain in full legal force and effect.

Dated: 5.26.16



Michael Marnell-Supervisor

I, the duly authorized representative of the Contractor, hereby agree that the contractor will perform/provide the changes or additions in work described above and to accept the increase, as indicated above, in the Contract Price.

Dated: 5/26



Brian O'Connor-President

TO: Town Board of Schroon

FROM: Ann and Howard Warren, 18 Leland Avenue, Schroon Lake

RE: Request for Adjustment of Water Units

We are requesting that our water units be adjusted from 1.8 units to 1.0 unit. We had Mr. Dave Clark inspect the building on May 10, 2016 to see if this was a reasonable request.

This change is requested because of a change of status of the building. Previously, the house was being used as Warren's Inn, a bed and breakfast. Since regaining possession of the building, we have no plans now or in the future to use the building as a bed and breakfast. The house will only be used as a single family dwelling.

Thank you for considering our request.

Sincerely yours,

Howard Warren
Ann Warren

Ann and Howard Warren

PATRICIA SAVARIE
Notary Public, State of New York
Reg. No. 01SA6187453
Qualified in Essex County
My Commission Expires May 19, 2020

Patricia Savarie

Notary Public

5/19/2016

Robert Gray
PO Box 190
Pottersville, NY 12860

TO: Schroon Lake Town Board, Jim Roblee & Dave Clark

I recently completed the purchase of Lot # 5 in the Whitney Subdivision on Center Street.

It is my understanding that I must secure permission of the Town Board to "tap" into both the water and waste water lines that run under Center Street.

Current drawings of a single story home are in progress. Total sq. feet will not exceed 1200 sq ft.
A full basement is planned.

I can be contacted as follows:

Current address above email: bob_and_carla@yahoo.com cell: 518-321-0324

I have been a Pottersville resident for the past 35 years. I work at Word Of Life Bible Institute.

Your attention to this matter is appreciated.

Thank You,



Robert Gray

CC: Town Board, Jim Roblee, Dave Clark

ADIRONDACK MARATHON INC., dba
ADIRONDACK MARATHON DISTANCE FESTIVAL
MARK S. GRANGER
PUBLIC SAFETY DIRECTOR
1134 US RT. 9, SUITE 4, PO BOX 487
SCHROON LAKE NY 12870
518-532-7459(phone)
518-532-7454(fax)
mgranger@mgrangerlaw.com

May 23, 2016

Via email: Marnell@schroon.net

And first class mail

Michael Marnell, Supervisor
Town of Schroon
PO BOX 578
SCHROON LAKE, NY 12870

Re: Adirondack Distance Festival 2016

Dear MICHAEL :

~~The 20th annual Adirondack Marathon Distance Festival will take place on Saturday and Sunday September 24 and 25, 2016. We are writing to remind you of this event and to once again seek to have a very successful set of events with your help.~~

The Schedule of running events is as follows:

Saturday September 24, 2016 10K and 5K races in Chestertown starting at 9:30 am.
Saturday September 24, 2016 I K Kids Fun Run in Schroon starting at 2 pm
Sunday September 25, 2016 Full Marathon, Half Marathon and Marathon Relay from 9 am to 3 pm in the towns of Schroon, Horicon, and Chester

The races will all follow their traditional routes as was done last year.

The New York State Department of Transportation requires a letter of support and approval from each municipality and county for the events being held within their jurisdiction. We also need approvals and support of all area Police Departments. We would appreciate it if your letter states that your entity approves and supports the appropriate events in your jurisdiction. For you this would be:

Saturday September 24, 2016 I K Kids Fun Run in Schroon starting at 2 pm

Sunday September 25, 2015 Full Marathon, Half Marathon and Marathon Relay from 9 am to 3 pm in the towns of Schroon, Horicon, and Chester.

The letter should say that your entity approves and supports the above listed events that take place in your jurisdiction. I enclose a copy of your letter from last year.

Please mail the letter of support and approval to me with a confirmation by email or fax at the above contacts. We would appreciate it if you would send it in as soon as possible as there is a long waiting period for NYSDOT approval.

Attached to this letter is a Certificate of Insurance for your entity from USATF. Please keep this for your files.

Please do not hesitate to contact me with any questions or concerns. We thank you for your excellent help in the past. We look forward to working with you again this year and to an excellent and enjoyable event.

Thank you very much.

Very truly yours,

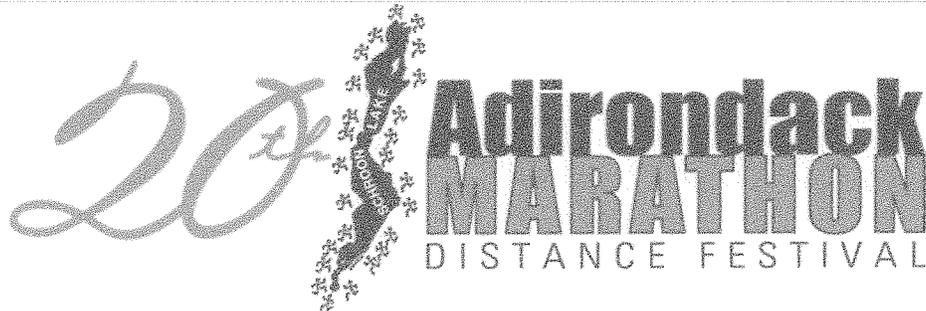
Mark S. Granger

Mark S. Granger
Public Safety Director

Enclosures:

Certificate of insurance

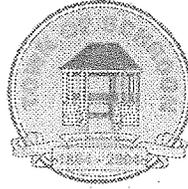
Last year's letter of support



TOWN OF SCHROON

PO Box 578, 15 Leland Avenue
Schroon Lake, New York 12870

"A Town of Recreational Beauty"



Michael R. Marnell
Supervisor

Patricia J. Savarie
Town Clerk

Dana W. Shaughnessy
Supt. of Highways

Town Council

Roger M. Friedman

Clara M. Phibbs

Donald C. Sage

Margaret C. Wood

E-mail - Supervisor Marnell - marnell@schroon.net

Office - (518) 532-7737

Fax - (518) 532-9474

Date: May, 16, 2016
Re: Wage and Salary Program Market Survey
To: Town Board
From: Michael Marnell

Public Sector is looking for the list of Towns to use for the above Survey. These are the Town that have water and sewer, similar in population and median household income. Please let me know if you are in agreement or would like to make changes.

Hague
Horicon
St. Armand
Willsboro
Bolton
Jay
Ausable
Lake Luzerne
Moriah
Ticonderoga

SCHEDULE

TOWN OF SCHROON 2015 WAGE AND SALARY

2015 STRUCTURE REPRESENTS A S.25 "ACROSS-

Positions Paid on an H

GRADE	JOB TITLE
1	Assistant Head Lifeguard
1	Club House Attendant
1	Lifeguard
1	School Crossing Guard
1	Ski Area Maintenance Helper
1	Student Trainee
2	Cleaner
2	Clerk (Highway)
2	Constable
2	Deputy Town Clerk
2	Head Lifeguard
2	Laborer (Highway)
2	Laborer (Parks) <i>(seasonal)</i>
2	Library Clerk / Aide
2	Senior Club House Attendant
2	Town Court Security Officer <i>(added 12/09)</i>
2	Transfer Station Attendant
2	Water and Sewer Tax Collector
3	Court Clerk / Clerk
3	Greenskeeper
3	Laborer (Golf Course)
4	Assistant Golf Course Superintendent
4	Clerk to Supervisor
4	Maintenance Person (Parks / Buildings / Golf Course)
4	Motor Equipment Operator
4	Library Manager
4	Water and Wastewater Treatment Plant Operator Trainee
5	Golf Course Superintendent
5	Heavy Equipment Operator
5	Water and Wastewater Treatment Plant Operator
6	Automotive Mechanic

← LAKE Steward

SCHEDULE

**TOWN OF SCH
2015 WAGE AND SALARY**

2015 STRUCTURE REPRESENTS A \$520 "ACROSS

Positions Paid an An

GRADE	JOB TITLE
6	Building Inspector III
6	Chief Wastewater Treatment Plant Operator
6	Chief Water Treatment Plant Operator

¹ 40 hours per week, unless otherwise noted