

Organizational Town Board Meeting held January 5, 2015 at 6:00 P.M. at the Town Hall

in Schroon Lake N.Y.

Present:

Town Supervisor: Michael Marnell

Councilpersons: Roger Friedman, Don Sage, Meg Wood and Clara Phibbs

Town Clerk: Patricia Savarie

Also Present: Albert May, Rosemarie Ritson, Jay Phibbs, Fran and Skip Mahler, Linda and John Milsom, Carole Ann Greig, Michel Michelsen Lee and Pete Johnson

Supervisor Marnell called the meeting to order at 6:00 P.M. with a salute to the Flag.

Resolution #1 – 54

Councilman Friedman moved Resolution #1 - #54, with the exception of the tabled items, seconded by Councilwoman Wood; carried.

1. Day and time of the monthly Town Board meeting shall be the second Monday of each month at 6 PM unless otherwise advertised.
2. Legal Newspaper - Times of Ti, Daily Glens Falls Post Star & Press Republican
3. Official Depository - Glens Falls National Bank & any other NYS bank for investments
4. Sewer and Water Tax Collector – Patty Savarie
5. Auto expenses for Town employees \$.445 per mile
6. Budget Officer – Chris Stone
7. Health Officer-HHHN-Hourly as needed – MD not required
8. Register of Vital Statistics – Patty Savarie - Deputies – Betsy Calhoun & Denise Paradis
9. Deputy Clerk of conservation licenses – Betsy Calhoun & Denise Paradis
10. Maximum of \$1000 for small tools and implements for Highway Department without prior Town Board approval
11. Legal Holidays for Town employees - New Years Day, Martin Luther King Jr. Day, Presidents' Day, Good Friday*, Memorial Day, Independence Day, Labor Day, Columbus Day, General Election Day, Veteran's Day, Thanksgiving Day and Friday after, and Christmas Day (Day after only if it falls on a scheduled workday. (*Transfer Station employees will observe Easter Sunday as a holiday in lieu of the Good Friday holiday)
12. Deputy Supervisor - Roger Friedman \$1000/Ann.
13. Deputy Highway Superintendent – Roger Mahler - \$1500/Ann.
14. Clerk to the Supervisor-\$15.56 per hr.
15. Salaries of elected officials as budgeted and advertised
16. Salaries for HEO's: Roger Mahler - \$18.67 per hr.; Don Fish - \$14.58 per hr.; Gordon Graves - \$17.98 per hr.; Richard McCray - \$14.58 per hr.; Paul Bessey - \$16.54 per hr.; Wayne Welch - \$17.33/Hr; Joe Flores - \$ 14.58/Hr. Brent Dezalia -\$16.23/Hr Auto Mechanic; Lance Gould - \$17.98 /Hr MEO.; LABORERS as follows: Ethan Tyrrell \$10.63/Hr.

17. Department head salaries Water – David Clark \$21.26/Hr & Sewer – James Roblee \$20.92/HR
18. Town Clerk hours - 10AM to 2 PM – Mon - Fri
19. Public Information Officer - Town Clerk
20. Chairman of Board of Assessors – Richard Schoenstadt
- 21 Re-appoint member of the Planning Board – Jane Jenks
- 22Set Hourly Rate for Chairman of Board of Assessment Review - \$10.00 per hr. and mileage
\$.445
- 23 Chairman of Youth Commission - \$2000/Ann.
- 24 Appoint Tina Armstrong Youth Coordinator - \$1500/Ann.
- 25 Town Attorney to be retained as needed – Mark Schachner
- 26 Renew contract with Senior Citizens - \$13,150 Rec. & Soc. Program
- 27 Dog Warden - \$1000 plus \$.445 per mile – Laurie Bruce
- 28 School Crossing Guard – Mallory Moses - \$9.58 per hr.
- 29 Building Inspector III – Jon Senecal - \$16.23/hr
- 30 Approval of Chamber of Commerce Contract as budgeted - \$15,820.00
- 31 Approval of Ambulance Contract-Table
- 32 Re-appointments to Revolving Loan Fund Committee – Roger Sachleben, Mary Egan, Douglas Mieras and Appoint – Bella Broadway
- 33 Re-appointments to SL Youth Commission for 5 years -Tina Armstrong
- 34 Approve attendance to Association of Towns Annual meeting in February with all actual and necessary expenditures being paid by the town. Voting delegate for Assn. of Towns Meeting – Roger Friedman – Alternate –
- 35 Resolution to use short form for advertising of Annual Report of fiscal affairs of the Town of Schroon
- 36 Town Historian – Gary Glebus - \$600
37. Resolution to pay bills to date and to pay utility bills when received during 2015
38. Petty cash fund for Town Justice - \$200, for Town Clerk - \$50, Golf Course (Seasonal) \$150.00 and Landfill \$179.00
39. Renew Dog Control Contract with Dr. Mack
40. Accept Annual Historian Report - **Table**
41. Accept Annual Justice Report - **Table**
42. Accept Golf Course Annual Report - **Table**
43. Accept Animal Control Officers' Report - **Table**
44. Set copy fees at \$.25 for first 10, then \$.10 per copy
45. Set fax fees - \$.25 incoming - \$2.00 out-going
46. Accept Zoning/Septic/Bldg. codes report form Codes Enforcement Officer, Jon Senecal
47. Appoint Parade Chairperson – SL Chamber of Commerce
48. Review Procurement Manual
49. Annual Accounting – Any Department collecting monies
50. Renew County & State Highway Work Permit
51. Approval of the Highway Superintendent's attendance to the Annual Highway School including the payment of necessary expenditures

52. Request from all departments a list of surplus, if any, equipment with a minimum bid – To be sold to highest bidder
53. Cemeteries – Catholic, Severance and Protestant - \$400 for cemetery maintenance
54. Renew oil separator contract for Highway Garage floor drain system
55. Transfer Station Hours Fri-Tues 8:00-4:00 closed Wednesday and Thursday and Town Holidays excluding day after Thanksgiving

Resolution #56 Audit of Claim

Councilwoman Phibbs moved a resolution to pay the bills as reviewed, seconded by Councilman Sage ; carried. (Councilwoman Wood abstained)

General Fund \$16,970.40 Water \$1,261.58 Highway \$30,844.95 Sewer \$10,841.17

Airport Project \$3,966.07

Resolution #57 Approval of Board Minutes

Councilman Friedman moved a resolution to accept the minutes of December 8, 2014 for a Special Town Board Meeting at 5:00 P.M. and Regular Board Meeting at 6:00 P.M, seconded by Councilman Sage; carried.

Resolution #58 to Apply for the Smart Growth Grant

Councilman Sage moved a resolution to apply for the Smart Growth Grant for \$75,000.00, which is a non matching grant through the County, which will be used for the engineering design for the Town Hall, seconded by Councilwoman Wood; carried.

Acknowledge the CFA Grant for Tennis Courts and Hockey Rink \$192,500.00

Supervisor Marmell stated that he would like to thank Councilman Friedman for working on a grant for the Town which has been awarded. The County administrated the CFA Grant for the Tennis Courts and Hockey Rink for \$192,500.00, which is a matching fund.

Contract appropriating Funds to form an Ambulance Squad

Supervisor Marnell stated he would like to **table** the contract appropriating funds to pay cost of preparing map, plan and report for providing ambulance service within proposed town wide Ambulance District. The Town Attorney, Mark Schachner, has not established a contract and he will have it by the next board meeting, seconded by Councilman Friedman; carried.

Establish rules as to the use of the boathouse, weddings and wedding receptions, tents in the park, fees, rules, Insurance, calendar maintenance and administration.

The Town Board will leave it as it is with allowing ceremonies only and no receptions or tents and keep it a Public park. They will look at the Facility Use Form and make sure anyone using the Boat

House has a Certificate of Insurance and revisit the form.

Resolution #59 Approval to pay for highway Truck

Councilman Friedman moved a resolution to approve to pay for highway truck from capital fund to be re- appropriated from Insurance money when received, seconded by Councilwoman Wood; carried.

Resolution #60 Accept resignation of Richard Schoenstadt as Chairperson Planning Board.

Councilman Sage moved a resolution with regret to accept Richard Schoenstadt resignation from the Planning Board, seconded with regret unanimously; carried.

Resolution # 61 Advertise for Planning Board Member for 5 year term.

Councilwoman Wood moved a resolution to advertise for Planning Board member for a five year term, seconded by Councilman Sage; carried.

Resolution # 62 Advertise for a Assessment Review Board member for a 5 year term.

Councilman Sage moved a resolution to advertise for Assessment Review Board Member for a five year term, seconded by Councilwoman Wood; carried.

Resolution #63 Youth Board/Planning Committee

Councilman Friedman moved a resolution to authorize to expend \$16,000. to cover the 50/50 match required by the New York State office of Children and Family Services and that the Town of Schroon appoint Patricia Savarie to act as the official representative for the Town of Schroon on the Youth Board Planning Committee and that Tina Armstrong shall act as her alternate, seconded by Councilman Wood; carried.

Resolution #64 Local Law #1 of 2015

Councilman Sage moved a resolution to accept Local Law #1 for 2015, Authorizing use of Town resources for Food Pantry in the Town of Schroon, seconded by Councilwoman Phibbs; carried.

Roll Call Vote:

Supervisor Marnell	Aye
Councilman Friedman	Aye
Councilwoman Phibbs	Aye
Councilman Sage	Aye
Councilwoman Wood	Aye

**LOCAL LAW #1 of 2015
 AUTHORIZING USE OF TOWN RESOURCES FOR
 FOOD PANTRY IN THE TOWN OF SCHROON
 Be it enacted by the Schroon Town Board as follows:**

1. PURPOSE; AUTHORIZATION. The purpose of this Local Law is to provide for the operation of a food pantry in the Town in order to protect the health, safety and welfare of Town residents. The food pantry is intended to provide aid, care and support of needy Town residents in the form of food and other commodities. This Local Law is adopted pursuant to Municipal Home Rule Law §10 which specifically authorizes the Town to adopt local laws relating to the health, safety and well-being of persons within the Town.

2. FOOD PANTRY. The Town Board is hereby authorized to take the following actions in connection with operation of a food pantry:

- (a) Designate one or more spaces not needed for Town purposes within the Town Hall or other building owned or controlled by the Town to be used for acceptance of donations, storage and distribution of food pantry items.
- (b) Enter into an Agreement with the Community Church or other similar organization for general operation and supervision of the food pantry. Any such Agreement shall include a determination by the Town Board that the value of the services received from the Community Church in connection with the food pantry is at least the reasonable equivalent of the value of the use of the designated space.
- (c) Authorize a Town employee to staff the food pantry from time to time for various purposes.
- (d) Take such other actions as it deems necessary to accomplish the purpose and intent of this Local Law.

3. SEVERABILITY. If any provision of this Local Law is declared invalid by a Court of competent jurisdiction, such declaration shall not affect or impair any other provision of this Local Law and all other provisions shall remain in full force and effect.

EFFECTIVE DATE. This Local Law shall take effect upon filing in the office of the New York Secretary of State pursuant to Municipal Home Rule Law §27

Board Comments

Supervisor Marnell that he had received a grant from the County for \$2,500.00 to purchase the Mobimat for the Town Beach Handicapped area also the Ski Tow Generator is all repaired and it will need to be inspected. Supervisor Marnell stated that he had good news the Landfill revenue was up by \$20,000.00 by the end of November and we still have another month to go.

Councilman Friedman stated that he would like to look into finding a company that would take care of our electronics for free rather than being charged \$.25 a pound. He would like Supervisor Marnell to look into that.

Councilwoman Wood moved to adjourn at 6:41 P.M., seconded by Councilman Sage; carried.

I, Patricia J. Savarie, do hereby certify the foregoing to be a true and correct transcript from the minutes now on file in my office and of the whole such original minutes.

Dated January 7, 2015

Town Clerk